

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on March 8, 2011 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Commissioner Hollis called the meeting to order at 7:03 p.m.

Present:

Commissioner Williams
Commissioner Hollis
Chief Connor
Secretary Evans

In Attendance:

FF Noble - 7:38
FF Krache - 7:38
FF Yancey - 7:38

Chairman Meredith absent and excused.

BUSINESS FROM THE FLOOR:

APPROVAL OF MINUTES:

On the Motion made by Commissioner Williams and a second by Commissioner Hollis, the Board approved the minutes of February 8, 2011 Regular Meeting, February 15, 2011, and March 2, 2011 Special Meetings. Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund. Secretary Evans stated that the voucher amounts for Bank of America and PSE had changed from the previous report that was provided to the Commissioners in their packets.

On the Motion of Commissioner Hollis and a second by Commissioner Williams the Board approved the following expenses:

Voucher No. 19039 - 19067 totaling \$29,350.38
Payroll and EFT transactions totaling \$86,310.74
Motion Carried.

Chief Connor commented that the legislation to require agencies that own or maintain a websites to post their minutes 15 days after they are approved, may be passing. Commissioner Williams stated that the email address for our Record's Custodian needs to be posted to the website as well.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. Secretary Evans reported that the County corrected the \$268 bank service fee error from last month.

STATION USER AGREEMENTS:

CORRESPONDENCE:

Public Disclosure Commission F-1 Statement
Secretary Evans reminded the Board that their F-1 Statement was due by April 15.

CHIEF'S REPORT:

Alarms

In February, the District responded to 22 BLS Aid calls, 10 ALS Aid calls, 8 Fire calls and 2 Service calls for a total of 42. The fiscal year to date total at the end of the month was 247 alarms, compared to 310 in the 2010 fiscal year. The calendar year to date total at the end of the month and year was 94 alarms compared to 107 in 2010. The District requested mutual aid on 5 alarms of which we cancelled 2 times. The District provided mutual aid on 17 alarms of which we were cancelled 9 times.

The 01:30 turnout time standard was achieved on 35 of 40 calls which is 87.5%. The 90% turnout time was 01:31. Alarm Charts for the month of February were provided for review.

Chief Connor also reported that the call volume trend for the past two years has been declining. A brief discussion on what may be contributing to the decline ensued.

Volunteer Recruit Training

Chief Connor reported that two new recruits continue to train on Thursday evenings and on Saturdays. Five of the recruits that started in 2010 are attending the EMT class.

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Volunteer Firefighters / E Shift Program

Chief Connor stated that he had nothing new to report.

NORCOM

Chief Connor reported that the Governing Board meeting is scheduled for this Friday morning.

King County Permits and Inspections

Chief Connor reported that this issue continues to move along but is slowed because of some personnel issues that have arisen with the County.

CPR / First Aid Classes

Chief Connor stated that last month the Board had approved a new fee schedule for CPR classes which will take effect on April 1, 2011. Chief Connor asked the Board to modify the schedule to charge a uniform fee of \$30 for all classes. The only class affected would be the \$25 AED only class.

On the Motion of Commissioner Williams and a second by Commissioner Hollis the Board approved Chief Connor's recommendation to set the fee schedule at \$30 for all classes.

Motion Carried.

Marine Unit

Chief Connor reported that the axial jet lower unit had been repaired, returned and re-installed. The spare lower unit with a propeller drive had also been received. Commissioner Hollis inquired if the lower unit will be able to be changed out in the field. Chief Connor replied that it probably could in most cases and would take about 15 minutes for someone who is mechanically adept.

New World Systems CAD / RMS

Chief Connor reported that the go live date for the dispatch center to begin using the new Computer Aided Dispatch (CAD) software is May 9, 2011. Simultaneously new NFIRS reporting and Fire Records software will be implemented. Conversion of existing NFIRS records dating back to 2006 will be converted to be accessible using the new software. These implementations represent a fairly significant investment of time for configuration, setup and training.

Computer / Network

The new server with Microsoft Server 2008 Foundation has been received and connected. The full migration had been delayed to resolve some technical challenges and issues which have now been addressed.

UNFINISHED BUSINESS:

Regional Fire Authority

The next RFA Planning Committee meeting is scheduled for March 9, 2011 at 5:30 p.m. at EFR HQ.

Agencies are expected to announce whether they will continue to participate and be part of an RFA plan which may eventually be submitted to the voters for approval and formation of a new entity. Commissioner Williams stated that the Committee will probably hold off on that decision for several months.

NEW BUSINESS:

OTHER:

Commissioner Hollis inquired about the Stair Climb Fundraising Event that had taken place on Sunday. FF Krache stated that it was a moving and incredible time. The Local's fundraising has put them in second place. There were two Firefighters from Fall City who finished in the 16 minute range as well. Commissioner Williams was interested in posting pictures if there were some available. FF Yancey stated that he had a short video that he could send to her.

With no further business to discuss the meeting was adjourned by Commissioner Hollis at 7:46 p.m.

Attest:

Melinda Evans
District Secretary

Melinda Evans

Joseph Williams
Commissioner

[Signature]
Commissioner

Commissioner