

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on June 14, 2011 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Commissioner Hollis called the meeting to order at 7:05 p.m.

### **Present:**

Commissioner Hollis  
Commissioner Williams  
Chairman Meredith – via telephone  
Chief Connor  
Secretary Evans

### **In Attendance:**

FF Jessen

### **BUSINESS FROM THE FLOOR:**

#### **APPROVAL OF MINUTES:**

On the Motion made by Commissioner Hollis and a second by Chairman Meredith, the Board approved the minutes of the May 10, 2011 Regular meeting and May 11, 2011 RFA Sub Committee meeting.  
Motion Carried.

#### **WARRANTS:**

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion by Commissioner Williams and a second by Commissioner Hollis the Board approved the following expenses:

Voucher No. 19132 -19163 totaling \$27,581.94  
Payroll and EFT transactions totaling \$89,521.96  
Motion Carried.

#### **FINANCIAL REPORTS:**

The Board reviewed the monthly budgets and financial statements. It was noted that the first payment from the KC Flood Control District had been received as well as the EMS funds.

Secretary Evans reviewed the District's 2010 BARS report with the Board.

#### **STATION USER AGREEMENTS:**

Fall City Park District, Board Meeting, June 28, 2011, 7:00 - 9:15 p.m.  
Approved

#### **CORRESPONDENCE:**

A copy of a letter from the Fall City Food Pantry thanking AMR for their recent donation was provided to the Board.

#### **CHIEF'S REPORT:**

##### **Alarms**

In May, the District responded to 30 BLS Aid calls, 18 ALS Aid calls, 8 Fire calls and 5 Service calls for a total of 61. The fiscal year to date total at the end of the month was 402 alarms, compared to 485 in the 2010 fiscal year. The calendar year to date total at the end of the month was 249 alarms compared to 282 in 2010. The District requested mutual aid on 7 alarms of which we cancelled 2 times. The District provided mutual aid on 21 alarms of which we were cancelled 7 times. The 01:30 turnout time standard was achieved on 44 of 54 calls which is 81.5%. The 90% turnout time was 01:43. Alarm Charts for the month were provided for review.

##### **Volunteer Recruit Training**

Chief Connor reported that the two newest recruits had completed live fire training last weekend at the State Fire Training Academy. Hazardous Materials training is still underway. The four recruits from 2010 have recently completed the EMT class and are awaiting test results.

##### **Volunteer Firefighters / E Shift Program**

Chief Connor had nothing to report.

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### **Insurance Claim**

Chief Connor reported that a lightning strike in the vicinity on April 18, 2011 damaged some electronic equipment at the station. Not all of the issues have been fully resolved yet. It is likely that an insurance claim will be made to recover some of the cost.

### **NORCOM**

Chief Connor reported that the Governing Board meeting was held last Friday morning. A lengthy Executive Session was held to discuss the status of Labor Negotiations. NORCOM began operation on July 1, 2009; thus far there is still not a Labor Agreement in place. Prospects for a quick resolve seem unlikely. New World Systems Go Live for CAD.Net, Fire Records Management and ESO Solutions is now scheduled to occur on September 25/26, 2011.

### **King County Permits and Inspections**

Chief Connor reported that the City of Bellevue and Woodinville Fire had recently signed an ILA with King County to become pilot agencies to assume permit and inspection responsibilities.

### **King County Sheriff's Office Lease**

Chief Connor reported that the current lease with the Sheriff's Office expires at the end of the year. Chief Connor inquired if a new lease should be prepared and sent for approval. The Board concurred with preparing a two year lease for the Sheriff's Office and the lease amount would remain at \$250 per month.

### **Fall City Days**

Chief Connor reported that this Saturday is Fall City Days. Following the parade a BBQ will be held at the station and all are welcome and encouraged to attend.

### **2011 Grant Opportunities**

Chief Connor reported that he had been in discussion with other Chiefs in the area to consider filing a regional benefit grant for replacement of radio equipment. The benefit of a grant application which is multiagency is that it automatically will be sent to the award committee. Duvall Fire may be the lead agency and the grant would require either 5% or 10% matching funds from the agency.

Chief Connor also reported that he is looking into filing a grant application to receive casino mitigation funds from the Snoqualmie Tribe. The funds could be used to purchase mobile computer equipment for the frontline Aid Car, Engine and Command Vehicle.

### **Assessed Property Value**

Chief Connor reported that the King County Assessor has begun to send property tax valuation statements out to property owners. Chief Connor reported that of the property tax statements that he had personally seen, the valuations all declined ranging from 7.5% to 10.0%.

### **Economic Forecast**

Chief Connor reported that Melinda had attended an EMS Financial Committee Meeting on May 13, 2011. The forecast was prepared and presented by David Reich who is an Economist with King County. The forecast is for the County as a whole and the purpose of the information was to determine how the economy may affect the EMS levy funds. The rural area may differ from the forecast for the entire County. Although the forecast indicates the economy is improving, property tax valuations are still falling or flat. New construction is down and will stay down for a while. Pro-rationing will continue to be a problem in some levy codes probably for 2012 – 2014. There is a real possibility that the Fire District could be subject to pro-rationing next year.

### **General Obligation Bonds**

Chief Connor reported that he had been contacted by Jim Nelson from Martin Nelson & Co., which sold and marketed the general obligation bonds which the District issued in 2001 for the Fire Station Construction & Remodel project. The Public sector bond market interest rates have been falling in recent months. Because of lower bond interest rates, re-financing (re-issuance) of bonds could result in some savings to the District. Mr. Nelson stated that in their initial analysis the District could save money, particularly if the District had additional capital project needs. He had stated the District may save as much as \$140,000, dependent on conditions at time of issuance. Chief Connor asked him to provide a synopsis with calculations for additional review. So far nothing has been received.

### **Executive Session**

Chief Connor requested that an Executive Session be held at the end of the meeting to discuss issues in accordance with RCW 42.30.140(4)(b).

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### UNFINISHED BUSINESS:

#### **Regional Fire Authority**

The next RFA Planning Committee meeting is scheduled for July 13, 2011 at 5:30 p.m. at EFR HQ. A Steering Committee meeting was held today beginning at 18:00 to discuss the fire benefit charge. The meeting notice was provided this morning.

### NEW BUSINESS:

#### **Health Care Authority**

Chief Connor reported that the State of Washington Health Care Authority had sent an amended Inter-local Agreement and Memorandum of Understanding for signature. The proposed Inter-local agreement is more comprehensive and clarifies responsibilities of each party to the agreement. The Memorandum of Understanding is a more comprehensive up to date version of the HIPAA business agreement.

Chief Connor contacted the HCA in regard to the termination clause in section 8.3. The agreement as written allowed HCA to terminate with 10 days notice, which Chief Connor felt was unacceptable. Contact was made with Steve Norsen of the HCA and permission was obtained to change this to 60 days. Chief Connor also confirmed with Steve that the minimum one year period referred to in section 3, and in section 8.1 would prevent the District from terminating at the end of 2011 if desired. Steve Norsen confirmed with the HCA legal department that the one year minimum has already been met with the District's prior agreement. Chairman Meredith commended Chief Connor for his diligence in getting the termination notice changed to 60 days.

Chief Connor recommended that the Board execute the agreement with the above change to section 8.3, and the MOU as written.

On the Motion of Commissioner Hollis and a second by Commissioner Williams, the Board unanimously approved the Health Care Authority Agreement and Memorandum of Understanding and authorized Commissioner Hollis to sign the documents.

Motion Carried.

#### **2010 Annual Report**

Chief Connor provided a copy of the 2010 Annual Report to the Board for review. The 90% percentile for the turnout times was at 01:46 for all calls which is above the turnout standard of 01:30. Chief Connor stated that if you look at our average turnout for all calls it is at 01:04. Chief Connor stated that when you compare us to other District's we are doing very well. He asked the Board if they would like to make any changes to the standards. Commissioner Williams inquired if our standards were similar to other fire departments. Chief Connor replied that the District's standards are pretty high in comparison to most agencies. The Board agreed that no changes were needed to be made at this time.

### EXECUTIVE SESSION:

The Board went into an Executive Session with Chief Connor at 8:05 p.m., in accordance with RCW 42.30.140(4)(b) the session was expected to last until 8:30 p.m.

An additional 10 minutes was needed to continue the discussion. The Executive Session ended and the Regular Meeting was opened at 8:40 p.m.

### OTHER:



The Board discussed scheduling two special meetings; one to discuss Chief Connor's performance review and a second meeting to get an update from Dave Gray and Robert Angrisano on the RFA finance plan. June 21 and June 28 were tentatively scheduled.

With no further business to discuss the meeting was adjourned by Commissioner Hollis at 8:42 p.m.

Attest:

Melinda Evans  
District Secretary



  
Commissioner  
  
Commissioner

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Commissioner