

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on July 12, 2011 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Commissioner Hollis called the meeting to order at 7:04 p.m.

### **Present:**

Chairman Meredith – via telephone  
Commissioner Hollis  
Commissioner Williams  
Chief Connor  
Secretary Evans

### **In Attendance:**

FF Noble  
FF Krache

### **BUSINESS FROM THE FLOOR:**

#### **APPROVAL OF MINUTES:**

On the Motion made by Commissioner Hollis and a second by Chairman Meredith, the Board approved the minutes of the June 14, 2011 Regular meeting, June 21, 2011 and June 27, 2011 Special meetings.  
Motion Carried.

#### **WARRANTS:**

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion by Chairman Meredith and a second by Commissioner Williams the Board approved the following expenses:

Voucher No. 19164 -19199 totaling \$43,592.17  
Payroll and EFT transactions totaling \$89,096.12  
Motion Carried.

#### **FINANCIAL REPORTS:**

The Board reviewed the monthly budgets and financial statements. Secretary Evans stated that the G.O. Bond interest payment was posted on June 1.

#### **STATION USER AGREEMENTS:**

Snoqualmie Valley Youth Soccer, Coaches Meeting, July 26, 2011, 6:30 - 9:00 p.m.  
Approved

#### **CORRESPONDENCE:**

#### **CHIEF'S REPORT:**

##### **Alarms**

In June, the District responded to 23 BLS Aid calls, 17 ALS Aid calls, 15 Fire calls and 3 Service calls for a total of 58. The fiscal year to date total at the end of the month was 460 alarms, compared to 545 in the 2010 fiscal year. The calendar year to date total at the end of the month was 307 alarms compared to 342 in 2010. The District requested mutual aid on 7 alarms of which we cancelled 3 times. The District provided mutual aid on 15 alarms of which we were cancelled 3 times.

The 01:30 turnout time standard was achieved on 49 of 53 calls which is 92.5%. The 90% turnout time was 01:27. Alarm Charts for the month were provided for review.

##### **Volunteer Recruit Training**

Chief Connor reported that the two newest recruits had completed Hazardous Materials training and will begin to work E-shifts soon. The four recruits from 2010 have completed the EMT class and are awaiting test results.

##### **Volunteer Firefighters / E Shift Program**

Chief Connor had nothing to report.

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### **Insurance Claim**

Chief Connor reported that all of the electrical issues related to a lightning strike in the vicinity, on April 18, 2011 have been fully resolved. It is likely that an insurance claim will be made to recover some of the cost.

### **NORCOM**

Chief Connor reported that the Governing Board meeting was held last Friday morning. At the meeting NORCOM's proposed budget for 2012 was provided for comment and review. Overall there was a 2.8% increase in the budget; however for our District after the smoothing adjustment we will see a decrease of \$5,000 in our dispatch costs for next year. New World Systems Go Live for CAD.Net, Fire Records Management and ESO Solutions is scheduled to occur on September 25/26, 2011.

### **King County Sheriff's Office Lease**

Chief Connor reported that Melinda had sent a new lease to King County for approval and signature. We are waiting to hear back from the County.

### **2011 Grant Opportunities**

Chief Connor reported that he has nearly finalized an application to request casino impact mitigation funds from the Snoqualmie tribe. The application is due by August 1, and would be used to purchase mobile computer equipment for installation in the front line aid car and engine, and the command vehicle. Commissioner Williams asked if the District was pursuing the fall prevention program grant from KC EMS. Chief Connor stated that he received the application and asked Commissioner Williams if she could resend a copy of EFR's program information.

### **E271**

Chief Connor reported that the passenger side steering box on E271 has again developed a power steering fluid leak similar to what had occurred in December 2009. An investigation of options is underway. The steering box is very difficult and labor intensive to remove and replace. Last time the box was sent out and rebuilt and the process resulted in the Engine being out of service for more than a week. He was hopeful that there may be a simpler fix to the problem.

### **Shared Emergency Response Reserve Apparatus (SERRA)**

Chief Connor reported that an inter-local agreement has been created to facilitate the sharing of reserve apparatus. At this point EFR and Mercer Island have signed the agreement. Chief Connor stated that the program may have some benefit to our agency depending on what decisions the District chooses for apparatus replacement in the future. He would forward the agreement for the Board to review. Chief Connor also stated that the District could not offer the use of our back up engine in the sharing program because of its age. The back up aid car would be appropriate in this agreement though.

### **UNFINISHED BUSINESS:**

#### **Regional Fire Authority**

A Steering Committee meeting was held last Wednesday. The financial information that will be presented tomorrow has not changed since the special meeting held last month. The plan is to present the \$1.17 levy amount with no utilization of the fire benefit charge. The Steering Committee Chair will be providing a report on the financial information. The RFA Planning Committee meeting is scheduled for tomorrow, July 13, 2011 at 6:00 p.m. at EFR HQ. A brief discussion ensued on whether any of the agencies would leave the RFA Planning Committee. Commissioner Hollis, Commissioner Williams and Chief Connor will be attending.

### **NEW BUSINESS:**

#### **Secretary Evans Performance Review**

Chief Connor requested that an Executive Session be held in accordance with RCW 42.30.110(1)(g). Commissioner Hollis would like to include Chief Connor's contract in the Executive Session as well.

Chief Connor asked if the Board would like to take action on the effective date for compensation before going into the Executive Session.

On the Motion of Commissioner Hollis and a second by Commissioner Williams, the Board unanimously approved that any changes to Secretary Evans compensation would be effective August 1, 2011.

Motion Carried.

### **EXECUTIVE SESSION:**

The Board went into an Executive Session with Chief Connor at 7:35 p.m., in accordance with RCW 42.30.110(1)(g); the session was expected to last until 7:50 p.m.

The Executive Session ended and the Regular Meeting was opened at 7:50 p.m.

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**OTHER:**

The Board scheduled a Special Meeting for Saturday, July 16, 2011 at 8:00 a.m. to discuss Chief Connor and Secretary Evans' performance reviews.

**Adjournment:**

With no further business to discuss the meeting was adjourned by Commissioner Hollis at 7:51 p.m.

Attest:

Melinda Evans  
District Secretary

Melinda Evans

Leticia Williams  
Commissioner

[Signature]  
Commissioner

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Commissioner

[Signature]