

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on November 8, 2011 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Commissioner Hollis called the meeting to order at 7:05 p.m.

Present:

Chairman Meredith – via telephone
Commissioner Hollis
Chief Connor
Secretary Evans

In Attendance:

Commissioner Williams absent and excused

BUSINESS FROM THE FLOOR:

APPROVAL OF MINUTES:

On the Motion made by Commissioner Hollis and a second by Chairman Meredith the Board approved the minutes of the October 11, 2011 regular meeting and July 13, 2011 RFA Planning Committee meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion by Commissioner Hollis and a second by Chairman Meredith the Board approved the following expenses:

Voucher No. 19298 -19348 totaling \$36,044.85
Payroll and EFT transactions totaling \$91,408.11
Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. Secretary Evans stated that the GO Bond payment will post on December 1.

STATION USER AGREEMENTS:

CORRESPONDENCE:

CHIEF'S REPORT:

Alarms

In October, the District responded to 21 BLS Aid calls, 15 ALS Aid calls, 9 Fire calls and 4 Service calls for a total of 49. The fiscal year to date total at the end of the month was 49 alarms, compared to 54 in the 2010 fiscal year. The calendar year to date total at the end of the month was 546 alarms compared to 598 in 2010. The District requested mutual aid on 2 alarms of which we cancelled 0 times. The District provided mutual aid on 22 alarms of which we were cancelled 7 times.

The 01:30 turnout time standard was achieved on 36 of 44 calls which is 81.8%. The 90% turnout time was 01:48. Alarm Charts for the month were provided for review.

Volunteer Recruit Training

Chief Connor reported that three recruits were attending EMT class.

Volunteer Firefighters / E Shift Program

Chief Connor reported that one of the recruits from 2010 has been studying to re-take the EMT written test. He also discussed the changes to the testing process; the Washington State EMT test has been discontinued due to budget cuts so for the future the recruits will take the national test.

NORCOM

Chief Connor reported that a Governing Board meeting was held last Friday morning. He reported that the Board appointed Rich Conrad as temporary Acting Executive Director of NORCOM. The Strategic Planning Committee was directed to identify and make contact with individuals who may be immediately available and able to serve as an interim Executive Director until a more permanent candidate can be hired. Chief Connor stated that there are some personnel issues and possible litigation surrounding NORCOM that should be discussed further in Executive Session if the Board so desires.

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A team of IT specialists has been assembled and working to make recommendations on how the NORCOM servers and environment can be re-configured to increase the reliability and consistency of the latest version of CAD.Net. The team is focused on getting the Police users back up and running with the new software. At this point it appears that Fire users will not begin to utilize the new version until early next year.

UNFINISHED BUSINESS:

Regional Fire Authority

A copy of Resolution 2011-1 withdrawing from the RFA was sent via E-mail to each of the participating agencies on October 12, 2011. A copy was also sent via US mail. The effective date of withdrawal (upon 30 calendar days notice) is this Friday November 11, 2011. A meeting is scheduled for Monday, November 14 with representatives from Fire District 10, 27 and 38 to discuss and decide on a methodology to return any unexpended funds from the RFA Planning Committee, if any, back to the agencies that provided funds. Chief Connor stated that he is hoping to get an accountability report that shows how the funds were spent. Commissioner Hollis stated that he had received email confirmation regarding the meeting and plans on attending next week with Chief Connor. He also forwarded the message to Commissioner Williams and had not heard if she had any desire to attend. Secretary Evans requested Board approval for Compensation.

On a Motion duly made, the Board approved Commissioner attendance and compensation for the meeting of November 14, 2011.

Motion Carried.

2012 Preliminary Budget

Chief Connor reviewed with the Board a preliminary worksheet obtained from the Assessors office. The worksheet illustrates a worst case scenario based on agencies requesting their maximum levy amounts. Because the worksheet indicates that the District levy could be pro-rated, Chief Connor stated that our levy request resolution will include language to place any pro-rated amount outside of the \$5.90 statutory limit as allowed by law. There was discussion on the possibility that the amount set outside the \$5.90 could be targeted first for pro-ration if the constitutional 1% levy was exceeded. Further discussion ensued regarding the probability of this occurring.

An updated draft budget summary was presented and reviewed by the Board. Chief Connor expected that the current revenue and expense totals would not change very much, however some additional fine tuning will occur prior to finalizing the budget.

NEW BUSINESS:

OTHER:

Executive Session:

The Board went into a brief Executive Session with Chief Connor at 7:42 p.m. to discuss NORCOM's personnel issue and possible litigation in accordance with RCW 42.30.100(g). The Executive Session closed and the Regular meeting opened at 7:55 p.m.

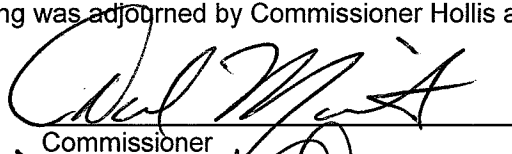
Adjournment:

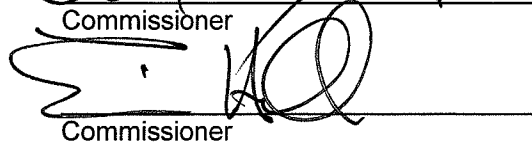
With no further business to discuss the meeting was adjourned by Commissioner Hollis at 7:55 p.m.

Attest:

Melinda Evans
District Secretary

Melinda Evans


Commissioner


Commissioner

Commissioner