

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on December 13, 2011 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Commissioner Hollis called the meeting to order at 7:05 p.m.

Present:

Chairman Meredith – via telephone
Commissioner Hollis
Chief Connor
Secretary Evans

In Attendance:

FF Jessen
FF Schaefer
Lt. LeDoux - 7:12
FF Turcotte - 7:35

Commissioner Williams absent and excused

BUSINESS FROM THE FLOOR:

APPROVAL OF MINUTES:

On the Motion made by Chairman Meredith and a second by Commissioner Hollis the Board approved the minutes of the November 8, 2011 regular meeting and November 29, 2011 special meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion by Commissioner Hollis and a second by Chairman Meredith the Board approved the following expenses:

Voucher No. 19349 -19386 totaling \$53,470.99
Payroll and EFT transactions totaling \$88,794.52
Motion Carried.

FINANCIAL REPORTS:

2012 King County Authorized Signatures for the District form was presented for signature.
The Board reviewed the monthly budgets and financial statements.

STATION USER AGREEMENTS:

NW Atlantic Salmon Fly Guild, Fly Tying Class, March 3 & March 4, 2012, 9:00am – 5:00pm - Approved

Chief Connor stated that he had received a request from AA to rent the meeting room for a continuous meeting starting at noon on December 24 and ending at 9:00 p.m. the following day of December 25, and the same for December 31 through January 1. In the past the group had utilized the fire station in Carnation but was unable to use it this year due to their remodel. Chief Connor stated that because it was an unusual request he wanted to discuss it with the Board first. The individual with AA stated that he would need an answer relatively soon and has decided to look elsewhere. Chairman Meredith and Commissioner Hollis conveyed that if there were no security issues with our operations they would approve such a request and charge the normal rate of \$30 per day.

CORRESPONDENCE:

Assessor's Office; 2012 Tax Resolution Correction

Chief Connor stated that Secretary Evans had received an email from the Assessor's Office a few days after filing the District's tax resolutions. Our resolution had stated a decrease of 7% in the collection amount based on using the \$1,356,113 allowable levy from 2010. Due to the agreement the District had with the Flood Control District our allowable levy had been reduced to \$1,260,836 in 2010 and this is the amount that the Assessor's Office prescribes that we use in our calculations. The email from Hazel Gantz stated that there was no need to re-do the resolution but requested that the District state in an email the amounts listed in note 7 of the levy worksheet. A copy of the email affirming the Board of Commissioners intent and correcting the increase amount was provided to the Board. Chief Connor also stated that it is clear on both resolutions that the Board of Commissioners had requested the full levy amount allowed. Chief Connor asked the Board if they would like another resolution drafted to correct this. Chairman Meredith replied that it doesn't appear to be necessary according to the email from the Assessor's Office.



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CHIEF'S REPORT:

Alarms

In November, the District responded to 34 BLS Aid calls, 7 ALS Aid calls, 11 Fire calls and 8 Service calls for a total of 60. The fiscal year to date total at the end of the month was 109 alarms, compared to 106 in the 2011 fiscal year. The calendar year to date total at the end of the month was 606 alarms compared to 650 in 2010. The District requested mutual aid on 4 alarms of which we cancelled 2 times. The District provided mutual aid on 20 alarms of which we were cancelled 7 times.

The 01:30 turnout time standard was achieved on 40 of 55 calls which is 72.7%. The 90% turnout time was 01:47. Alarm Charts for the month were provided for review.

Volunteer Recruit Training

Chief Connor reported that three recruits have completed the EMT class and practical skills testing. Each individual will schedule a date and time to take the National Registry written test.

Volunteer Firefighters / E Shift Program

Chief Connor reported that one of the recruits from 2010 has been studying to re-take the EMT written test.

NORCOM

Chief Connor reported that a Governing Board meeting was held last Friday morning. He reported that Pam Bissonnette has been hired as interim Executive Director of NORCOM to replace Chris Fischer. Pam has been working since the Monday following Thanksgiving. She comes to the organization with extensive experience in government; her prior work history includes a long tenure at the City of Bellevue and as the Assistant Executive for King County.

Police users, with the exception of Bellevue, are again using the latest version of CAD.Net. There continues to be some problems with the software freezing and locking up. At this point it appears that Fire users will not begin to utilize the new version for some time while NORCOM and the CAD vendor work to identify and correct problems and issues.

Regional Fire Authority

Chief Connor reported that the District had received information regarding the refund of unexpended RFA funds. A refund voucher will be presented for approval at the December 21st Fire District 10 meeting, and if approved a refund in the amount of \$4,394.75 would be sent either late this year or early next year.

Tall Chief Country Club Plat

Chief Connor stated that some issues had arisen at the preliminary plat application hearing on November 28th and the hearing was continued to 09:30 on Thursday December 15, 2011. Because there were some changes made in the configuration the hearing examiner requested some clarification to the comments the District provided in a letter dated January 21, 2010. Chief Connor reviewed the letter and the changes to the plat with the Board; the original plans incorporated hydrants and a secondary access road through Aldarra Ridge on SE 23rd. King County land use regulations does not require them to put in hydrants and because adequate fire flow cannot be obtained though the current water purveyor at this time the Developer has removed the hydrants from the plan. The amended plan also removed the secondary access at SE 23rd and added 1,900 feet to the length of 304th to accommodate access to the lots that were to be previously accessed though Aldarra Ridge. The developer has requested that we provide a response. Chief Connor stated that he had some concerns with the changes and intends on attending the hearing this Thursday. Chairman Meredith asked if the Fire District had any authority in the process. Chief Connor replied that we can only provide recommendations. The Board concurred with Chief Connor attending and providing input at the hearing.

UNFINISHED BUSINESS:

NEW BUSINESS:

Future Revenue and Expense Projections

Chief Connor stated that the Board had wanted to discuss some long term financial strategies for the District. He has compiled a list of ideas that have been discussed before and we could probably start there. He will provide the list to the Board and recommended a round table / study session to go over these ideas at a special meeting in January. The Board concurred and a date could be scheduled at the next regular meeting.

OTHER

Adjournment:

With no further business to discuss the meeting was adjourned by Commissioner Hollis at 7:58 p.m.

King County Fire Protection District No. 27

Attest:
Melinda Evans
District Secretary

Melinda Evans

Leslie Williams
Commissioner

[Signature]
Commissioner

Commissioner

[Signature]