

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on February 14, 2012 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairperson Williams called the meeting to order at 7:00 p.m.

Present:

Chairperson Williams
Commissioner Hollis
Commissioner Meredith via phone
Chief Connor
Secretary Evans

In Attendance:

Captain Larson
FF Noble
FF White

BUSINESS FROM THE FLOOR:

Local Board for Volunteer Firefighters

The Board convened into a Local Board for Firefighter meeting at 7:00 p.m. to discuss and approve the annual certification form. The Board convened back into the Regular meeting at 7:08 p.m.

FF White left the meeting at 7:10 p.m.

APPROVAL OF MINUTES:

On the Motion made by Commissioner Hollis and a second by Chairperson Williams the Board approved the minutes of the January 10, 2012 regular meeting and February 7, 2012 special meeting.

Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion made by Commissioner Meredith and a second by Chairperson Williams the Board approved the following expenses and signed the authorization documents.

Voucher No. 19422 -19451 totaling \$24,614.41

Payroll and EFT transactions totaling \$89,665.13

Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. Chief Connor commented that the power bill was a bit higher due to the generator use during the ice storm.

STATION USER AGREEMENTS:

CORRESPONDENCE:

KC Department of Assessments

The letter regarding pro-rationing of the District's levy was provided to the Board. The aggregate limit has been exceeded in portions of the Fire District and a rate recalculation as required by law would have resulted in a .06 cent reduction to our levy rate had the District not moved .25 cents outside of the \$5.90 limit as allowed by RCW 84.52.043(2).

CHIEF'S REPORT:

Alarms

In January, the District responded to 42 BLS Aid calls, 12 ALS Aid calls, 15 Fire calls and 19 Service calls for a total of 88. The fiscal year to date total at the end of the month was 247 alarms, compared to 205 in the 2011 fiscal year. The calendar year to date total at the end of the month was 88 alarms compared to 52 in 2011. The District requested mutual aid on 6 alarms of which we cancelled 5 times. The District provided mutual aid on 31 alarms of which we were cancelled 15 times.

The 01:30 turnout time standard was achieved on 60 of 74 calls which is 81.1%. The 90% turnout time was 01:52. Alarm Charts for the month were provided for review. Chief Connor provided the annual alarm summary table and a series of staffing charts for 2011 to the Board for review. The staffing charts illustrated that 81% of the time the District had three or more firefighters on duty.

Volunteer Recruit Training

Chief Connor reported that all three recruits that had completed the EMT class in November have passed the National Registry written test. They are currently waiting for their certification documents. A new group of six recruits will begin their fire training this Thursday night.

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Volunteer Firefighters / E Shift Program

Chief Connor reported that one member is recovering from shoulder surgery and one member will be returning to duty from maternity leave soon.

NORCOM

Chief Connor reported that a Governing Board meeting was held last Friday morning. Chief Connor reported that some progress on a labor agreement with the guild had been made, and reported that New World Systems had delivered a software package which addresses Police issues on CAD.net and mobile issues for both Police and Fire. NORCOM and the participant agencies continue to work with New World Systems to address issues which have prevented use of the system. He expects that it will be mid year before they have CAD.net ready for the Fire agencies.

Annual Report

Chief Connor stated that he expects to have the Annual Report completed prior to the regular Board of Commissioners meeting in March.

UNFINISHED BUSINESS:

Future Options – Revenue and Expenses

Chief Connor requested input from the Board on what increase / decrease values to use in our forecast for Assessed Values (AV) and what reserve limit they would be comfortable with. Commissioner Meredith replied that from the graphs that were provided at the last meeting he would like to use a conservative approach and start with the decrease of (2.5%) for 2013 AV numbers, and then the 2.5% increase for 2014, and 2015.

Chief Connor discussed the District's cash flow and because the highest percentage of tax revenue is received in April and October the District's cash balance would be at its lowest point during March and September. Chief Connor discussed how there needs to be enough revenue to carry the District forward until April and he would like to differentiate between a carry over amount and the amount for the reserves. Commissioner Meredith discussed an amount of \$300,000 that would be needed for the carry over. Further discussion ensued and Commissioner Hollis requested to see some examples from other fire agencies on their reserve policies. Chief Connor replied that he could inquire with a few cities as well. The Board scheduled a special meeting on February 28, at 7:00 pm to discuss this further.

NEW BUSINESS:

OTHER:

Chairperson Williams asked about the Fall Prevention program. Secretary Evans stated that the funding of \$3,000 had been procured from the County; establishing some further procedures for the program still needs to occur.

Chief Connor stated that the Firewise presentation that was presented at the library last month was well attended. He has heard that DNR is providing some funding from their timber tax revenue and perhaps the Fall City Orchards tract could benefit from this. FF Fleming had attended the meeting on behalf of the District.

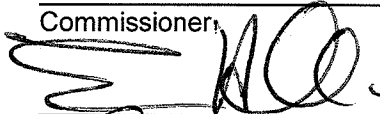
Adjournment:

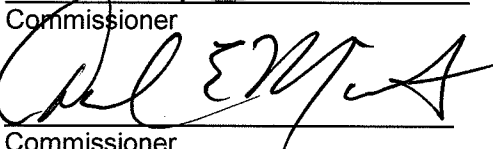
With no further business to discuss the meeting was adjourned by Chairperson Williams at 7:58 p.m.

Attest:

Melinda Evans
Board Secretary

Melinda Evans

Commissioner


Commissioner


Commissioner