

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on June 12, 2012 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairperson Williams called the meeting to order at 7:00 p.m.

### **Present:**

Chairperson Williams  
Commissioner Meredith via phone  
Chief Connor  
Secretary Evans

### **In Attendance:**

Captain Larson                      FF Yancey  
FF Noble  
FF Krache  
FF White

Commissioner Hollis absent and excused.

### **BUSINESS FROM THE FLOOR:**

#### **Local Board for Volunteer Firefighters**

The Board convened into a Local Board for Firefighter meeting at 7:00 p.m. to discuss and approve medical claims. The Board convened back into the regular meeting at 7:07 p.m.

### **APPROVAL OF MINUTES:**

On the Motion made by Commissioner Meredith and a second by Chairperson Williams the Board approved the minutes of the May 8, 2012 Regular meeting.  
Motion Carried.

### **WARRANTS:**

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion made by Chairperson Williams and a second by Commissioner Meredith the Board approved the following expenses and signed the authorization documents.

Voucher No. 19548 -19578 totaling \$28,656.23  
Payroll and EFT transactions totaling \$90,133.67  
Motion Carried.

### **FINANCIAL REPORTS:**

The Board reviewed the monthly budgets and financial statements.

### **STATION USER AGREEMENTS:**

Snoqualmie Valley Youth Soccer - Coaches Meeting, June 15, 2012, 6:00 – 8:00 p.m.  
Approved

### **CORRESPONDENCE:**

### **CHIEF'S REPORT:**

#### **Fall City Days**

Chief Connor stated that Fall City Days celebration is this Saturday and a lot of activities will be underway; the parade of course and the firefighters will be sponsoring the dunk tank and a booth. There will be a BBQ at the station and all members of the department and their families are invited to attend.

#### **Collective Bargaining Contract**

Chief Connor stated that the process for renewing the Collective Bargaining contract will begin in August. Cabot Dow has been contacted and Commissioner Hollis has shared his interest in participating in the discussions again this year.

#### **Alarms**

In May, the District responded to 36 BLS Aid calls, 11 ALS Aid calls, 7 Fire calls and 3 Service calls for a total of 57. The fiscal year to date total at the end of the month was 465 alarms, compared to 402 in the 2011 fiscal year. The calendar year to date total at the end of the month was 306 alarms compared to 249 in 2011. The District requested mutual aid on 6 alarms of which we cancelled 1 time. The District provided mutual aid on 18 alarms of which we were cancelled 10 times.

The 01:30 turnout time standard was achieved on 44 of 53 calls which is 83.0%. The 90% turnout time was 01:47. Alarm Charts for the month were provided for review.

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### **Volunteer Recruit Training**

Chief Connor reported that the six newest recruits had completed live fire training at the North Bend Fire Training Academy. Incident Command and Hazardous Materials training is planned. Chief Connor stated that three of the six recruits already have their EMT certification from a prior affiliation.

FF White left the meeting 7:18 p.m.

### **Volunteer Firefighters / E Shift Program**

Nothing new to report at this time.

### **NORCOM**

Chief Connor reported that the regular monthly Governing Board meeting was held last Friday. A collective bargaining agreement was ratified by the Board after an acceptance vote by the guild membership. Authorization was given to hire a temporary Technology Project Manager. A search is underway for a new permanent Executive Director. Planning continues for the next Go Live event which will occur later this year or by preference of the fire departments early in 2013.

### **SERRA**

Chief Connor stated that the District had not formally terminated participation in the SERRA inter-local agreement as the other members, Eastside and Mercer Island are interested in discussing changes to the ILA so that it may work for us. The original intent was a program to delay purchase of front line apparatus and to share a reserve apparatus.

### **VHF Radio**

Chief Connor stated that new VHF radio equipment is now ordered to complete the conversion to narrow band operation.

### **Use of Logo**

Chief Connor stated that he had been asked by members of the local if the department logo could be used on the obverse side of a challenge coin which the local plans on creating. The reverse side would contain the IAFF logo. The local has indicated that they would be paying for the die to coin the obverse side and would be willing to make it available for use by the department or Volunteer members if desired. After a brief discussion the Board concurred with the local's request to use the department logo.

### **Annual Reviews**

Chief Connor reminded the Board that annual reviews for himself and Secretary Evans are due on July 1 and August 1 respectively. Chief Connor stated that he would send the Seattle Tacoma Bremerton CPI-U information which includes the February index via e-mail. Chairperson Williams stated that the Board will need to schedule a special meeting and make any changes retroactive for Chief Connor and Secretary Evans.

On the Motion of Commissioner Meredith and a second by Chairperson Williams the Board approved that any changes to Chief Connor's contract and Secretary Evans' compensation would be effective July 1, and August 1, 2012 respectively, in the event that the Board is unable to take action prior to those dates. Motion Carried

Chairperson Williams recommended a tentative special meeting date of June 19 to discuss Chief Connor's contract if Commissioner Hollis is available. Secretary Evans stated that due to legislative changes the District is now required to post our special meeting notices on our website.

### **UNFINISHED BUSINESS:**

#### **Transport Policy**

Chief Connor reported that the transport policy had been sent via e-mail to each of the Commissioners. Unfortunately it was not sent in time for the Board to review it before the meeting. Based on the Board comments at the last meeting Chief Connor stated that he is no longer actively working on the fee for transport as an option to increase revenue.

#### **Outdoor Burning**

Chief Connor reported that he had sent out a series of maps with potential boundaries to the Board via e-mail, the latest of which included parcel lines as requested. Five parcels were added on the Preston Fall City Rd and one parcel was removed from the Issaquah Fall City Rd. Chief Connor had also discussed an outdoor burning ban for 2012 with the acting King County Fire Marshal Jim Chan. Their preference is to issue an outdoor ban based on the fuel moisture content rather than an arbitrary date,

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therefore they most likely would not issue a ban beginning July 1 to match the DNR ban, unless the conditions warrant. Chief Connor asked for specific direction on what the Board would like regarding each of the issues.

Commissioner Meredith asked which agency the District typically follows. Chief Connor replied that the District has followed King County. Chief Connor stated that if we do the seasonal burn ban by date he would recommend lining up with EFR's dates of June 15 through September 30 and making it effective in 2013. The Board concurred with this recommendation but would like to get Commissioner Hollis' input as well. Chief Connor stated that he would prepare a draft resolution for the Board by the next regular meeting. Further discussion ensued regarding the process of getting the information out through the local newspaper, the District's website and a mailer. Commissioner Meredith conveyed that the November 1 date may be too soon to implement the boundary change; this is a significant change and if the seasonal burn ban goes off on September 30 we probably need something more than 30 days.

Chief Connor asked Secretary Evans to address the cost of sending a mailer. Secretary Evans stated that she had been in contact with JR Mailing and they could put a mailing list together by the 98024 zip code which would reach approximately 2300 households. The cost would be just over \$1,000 plus the cost of envelopes and printing the flyer. Another avenue is through the US Postal Service they have a new marketing service known as "Every Door Direct Mail" we would target the 98024 zip code and a preliminary cost estimate was \$300 for the postage. There would be the printing cost of the mailer and some other indirect cost if we did the folding and assembling of the mailer here at the District. Chief Connor estimated that the 98024 zip code would probably reach about 90% of the District.

Secretary Evans asked if there would be a public hearing. Chairperson Williams conveyed that the Board was resolute about implementing the new residential burning boundaries and she would not anticipate holding a public hearing. Commissioner Meredith asked Chief Connor if the Board was required statutorily to provide a public hearing. Chief Connor replied no. Commissioner Meredith asked Chief Connor if he knew of any other fire districts, apart from the cities, with restricted residential burning within their jurisdictions. Chief Connor replied that he knew of one district in Kitsap County and the area is adjacent to high population density. The discussion turned back to providing information to the public; Chairperson Williams stated that we do need to give lots of notice before implementing the changes to those areas that will be affected and whether we publicize the seasonal burn ban at the same time or not should be addressed. Chairperson Williams also stated that we could be giving out informational flyers to the people who are currently coming into the station to get burn permits.

**NEW BUSINESS:**

**OTHER:**

Commissioner Williams conveyed her appreciation and gratitude to the duty crew that had helped her over the weekend.

**Adjournment:**

With no further business to discuss the meeting was adjourned by Chairperson Williams at 7:58 p.m.

Attest:

Melinda Evans  
Board Secretary



  
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Commissioner

  
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Commissioner

  
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Commissioner