

# King County Fire Protection District No. 27

## Minutes

A special meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on November 29, 2012 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairperson Williams called the meeting to order at 7:01 p.m.

### Present:

Chairperson Williams  
Commissioner Hollis  
Commissioner Meredith  
Chief Connor  
Secretary Evans

### In Attendance:

FF Jessen  
Nancy Moore

### BUSINESS FROM THE FLOOR:

Nancy Moore stated that she put the Fire District's regular meeting day and time on the monthly calendar page in the Fall City Neighbors Newsletter.

### PUBLIC HEARING:

Chairperson Williams opened the Public Hearing at 7:02 p.m. to receive comments on the District's 2013 revenue sources. There were no comments received and the Public Hearing was closed at 7:03 p.m.

### UNFINISHED BUSINESS:

#### **Temporary Succession Plan – Letter of Agreement**

A revised letter of agreement addressing the Acting Chief position was provided to the Board and discussed.

On the Motion of Commissioner Hollis and a second by Chairperson Williams the Board unanimously approved and signed the letter of agreement as presented.

Motion Carried.

#### **Bond Refinance - Martin Nelson & Co**

Chief Connor reported that the preliminary credit assessment was favorable; it is expected that the District will receive an A-, A, or A+ rating from Standard & Poor's. The preliminary official statement for the bonds should be finalized next week. The final interest rates will be set on or around December 10<sup>th</sup> and the bond resolution will need to be signed at the December 11<sup>th</sup> meeting. Closing is scheduled for December 27<sup>th</sup>.

#### **2013 Budget**

An updated draft 2013 budget was presented and reviewed with the Board. Chief Connor reported that the final tax levy worksheet from the Assessor's Office was received and the District's tax levy for 2013 is 1,156,044. Chief Connor stated that he would be scrutinizing the overtime carefully, some of our training may need to be cut back and the District is not going to be purchasing items unless we need them. Chief Connor pointed out the deficit on the budget and added that we will be dipping into our reserves again this year. Commissioner Meredith requested that the Board be kept apprised of any cutbacks in the training. Secretary Evans added that the salaries/benefits line item increased overall by 2.2%, the legal expense is significantly less without labor relations and the maintenance line items remained the same as last year. Chief Connor stated that the final tax levy amount needs to be entered on the budget and we may have a couple of adjustments to the expenses. He recommended that the Board adopt the budget next month after these changes have been made.

#### **Resolution 2012-3 - Property Tax Resolution**

#### **Resolution 2012-4 - Request for 2013 Tax Levy Collection**

#### **Resolution 2012-5 - Approving Allocation of Funds for NORCOM**

Chief Connor reviewed the resolutions with the Board. The tax resolutions state a higher tax levy amount; this is done to ensure that the District receives its full allowable amount in the event that the Assessor's Office makes a correction. Resolution 2012-3 indicates that the District's tax levy has decreased by about seven percent and we have a paragraph addressing prorationing of tax levies. If prorationing does occur .25 cents of the District's levy would be put outside the \$5.90 statutory limit as allowed by law to protect it. The tax levy request is \$1,170,000 and the bond levy request is \$174,000. With the bond refinance the 2013 payments are expected to be about \$165,000 and the ending cash balance for the bond account in

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December should be around \$12,000. Chief Connor also reviewed resolution 2012-5; this resolution approves allocation of funds for the regional communications center NORCOM.

On the Motion of Chairperson Williams and a second by Commissioner Hollis, the Board voted and unanimously approved Resolution 2012-3 Property Tax Resolution, 2012-4 Request for 2013 Tax Levy Collection and Resolution 2012-5 Approving Allocation of Funds for NORCOM.  
Motion Carried.

**NEW BUSINESS:**

**OTHER:**

Nancy Moore expressed her thanks to Chief Connor for helping to facilitate the sand bag program.

**Adjournment:**

With no further business to discuss the meeting was adjourned by Chairperson Williams at 7:30 p.m.

Attest:

Melinda Evans  
District Secretary

Melinda Evans

Janie Williams  
Commissioner

[Signature]  
Commissioner

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Commissioner