

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on August 13, 2013 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairman Hollis called the meeting to order at 7:02 p.m.

Present:

Chairman Hollis
Commissioner Hansen
Chief Connor
Secretary Evans

In Attendance:

Lt. LeDoux
FF Noble
FF White

Nancy Moore
Del Moore

Commissioner Meredith absent and excused.

BUSINESS FROM THE FLOOR:

APPROVAL OF MINUTES:

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen, the Board approved the minutes of the July 9, 2013 Regular Meeting and July 16, 2013 Special Meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen, the Board approved the following expenses:

Voucher No. 20041-20074 totaling \$26,791.72
Payroll and EFT transactions totaling \$90,326.63
Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements.

STATION USER AGREEMENTS:

Snoq Valley Youth Soccer Assoc., Coaches meeting, 7/17, 7/25, 6:30 – 8:30 p.m.
KC Dept of Natural Resources & Parks, Focus Group Meeting / Public Meeting 8/21, 8/28, 6-9:30 pm
Approved

Discussion ensued regarding KC DNR's proposed large wood installation and levy projects on the Snoqualmie River.

CORRESPONDENCE:

WFCA Annual Conference October 24-26, 2013

On the Motion of Chairman Hollis and a second by Commissioner Hansen the Board approved Commissioner Compensation for the WFCA Conference.

CHIEF'S REPORT:

Alarms

In July, the District responded to 44 BLS Aid calls, 15 ALS Aid calls, 11 Fire calls and 8 Service calls for a total of 78. The fiscal year to date total at the end of the month was 600 alarms, compared to 613 in the 2012 fiscal year. The calendar year to date total at the end of the month was 424 alarms compared to 454 in 2012. The District requested mutual aid on 9 alarms of which we cancelled 3 times. The District provided mutual aid on 29 alarms of which we were cancelled 8 times.

The 01:30 turnout time standard was achieved on 51 of 75 calls which is 68.0%. The 90% turnout time was 01:53. Alarm Charts for the month were provided for review.

Turnout Time

Chief Connor reminded the Board that the turnout time objective will need to be re-evaluated after we have collected the new data elements for a few months.

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Chief Connor reviewed the King County Zone 1 Average Station Turnout Times Report to the Board. He also reported that turnout times of 0, or more than 10 minutes are eliminated from the report

Volunteer Firefighters / E Shift Program

Chief Connor reported that the latest recruiting effort has resulted in two previous members returning to take the EMT pre-test, along with five new recruits. Medical training to prepare for the EMT pre-test is currently underway. The EMT pre-test is scheduled for September 4th.

Two members are on a leave of absence. One additional member injured his knee and is recovering from surgery.

Chief Connor discussed the need for bunker gear for the recruits and explained the procurement process for acquiring PPE for them. He would like to split the cost between 2013 and 2014.

NORCOM

Chief Connor reported that the regular monthly Governing Board meeting was held last Friday morning. A second advance was held yesterday. The Governing Board was briefed on the status of NWS (New World Systems) dispute resolution which is at the mediation phase. They have been declared to be in default; and we're looking at alternatives but can't abandon New World Systems at this time. During the NORCOM meeting a lengthy discussion on the CAD system and the rate structure occurred. It was decided by the Governing Board that a consultant will be engaged to help with these items. Chief Connor provided additional information to the Board on how the fire agencies and police agencies are charged for their dispatch services. Chief Connor also discussed the financial smoothing that the City of Bellevue provides which ends July, 2016.

Washington State EMS Service Re-Licensure

Chief Connor reported that he had recently completed and submitted an application to re-license the Districts' EMS Service License with the Washington State Department of Health. The license is valid for two years.

Shared Staffing

Chief Connor reported that an additional round of orientations of two persons from each department has started. Summer vacations, deployments, and disability have slowed the process. Currently four of our members have fully completed orientations and one other is half complete, and nine members have completed orientations here.

Brush 67

Chief Connor reported that Duvall has offered to house their second brush engine here when their primary unit is not on deployment. We would utilize it to respond within our District and respond to Duvall and mutual aid calls as well. If Brush 66 is deployed then Brush 67 would be housed back in Duvall. He asked the Board if there was any interest in pursuing the matter further. The Board agreed that this would be a good idea and an added benefit for the community.

Starlight Meadows

Chief Connor reported that he had been contacted by the King County Fire Marshals' Office regarding a proposed private horse arena out on the SE Redmond Fall City RD. The County's permitting department (DPER) had previously approved a grading permit for the project, and the grading has been completed. The access road was not addressed at the time of permitting and has a grade of about 15% and due to the size of the building, sprinklers may have been required. Currently the Fire Marshal is considering some exemptions to the fire code because the building is agricultural related. If the Fire Marshal allows the exemptions they will send a notice to the Fire District and ask if we have any input. Chief Connor stated his concerns with the project and if it was a public venue he would request sprinklers. The project planners have conveyed that this is not the owner's intent. Chief Connor stated that the County's exemption would allow for narrower fire lanes however the grade of the access road would still remain a potential issue.

Executive Session

Chief Connor requested that an executive session be held at the end of the meeting to discuss the interpretation or application of a labor agreement in accordance with RCW 42.30.140(4)(a)(b).



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UNFINISHED BUSINESS:

Maintenance & Operations Levy / Ballot Measure

Chief Connor reported that he had met with each of the Committee members appointed by the Board to write the "For" statement. He informed them of the rules, procedures and deadlines. Chief Connor stated that we will need to re-examine our timeline and draft the informational brochure.

King County Sheriff's Office Lease

Chief Connor reported that Melinda had obtained a new lease form which converts to a month to month rental agreement after it expires. Some minor work is needed to compare the new agreement with the existing and to finalize the agreement for signature. The lease amount would remain the same. The one year term would be from January 1 through December 31, 2014 and after this period it would convert to the monthly agreement. Chief Connor recommended that the Board authorize Chairman Hollis to sign the agreement when it is complete.

On the Motion of Chairman Hollis and a second by Commissioner Hansen the Board authorized Chairman Hollis to sign the lease agreement for the Sheriff's Office.
Motion Carried.

Performance Evaluations – moved to the end of the meeting.

Chief Connor requested that an executive session be held to review the performance of a public employee in accordance with RCW 42.30.110(g).

NEW BUSINESS:

AMR Ambulance Service Agreement Extension

Chief Connor provided a review of the agreement and reported that collectively the participating agencies had decided to extend the AMR agreement for a three year period as outlined in the current agreement which expires on September 30, 2013. Chief Connor recommended that the Board execute the extension of the agreement which would then expire on September 30, 2016.

On the Motion of Chairman Hollis and a second by Commissioner Hansen the Board approved the AMR Ambulance Service Agreement Extension and authorized Chairman Hollis to sign.
Motion Carried.

Safer Grant

Chief Connor advised the Board that the SAFER grant application period was currently open. He explained how this may possibly benefit the District if the levy request is not approved and if we were selected to receive the grant. He stated that the District could apply under the Volunteer Recruitment and Retention, or the Hiring of Career Firefighters. He discussed the three tiers under the hiring of career firefighters and due to our particular situation the district would be applying under the third tier – hiring of new firefighters. There is no matching contribution or long term financial obligations attached to the grant. The application deadline is August 30th. Chairman Hollis stated that based on our budget situation this could be beneficial with our career personnel. The Board concurred with applying for the grant under the hiring of firefighters option.

Performance Evaluations

Executive Session

The Board convened into an Executive Session at 8:33 p.m. with Chief Connor and Secretary Evans as requested earlier to discuss the interpretation or application of a labor agreement in accordance with RCW 42.30.140(4)(a)(b) and to review the performance of a public employee in accordance with RCW 42.30.110(g). The first portion of the Executive Session was expected to last 20 minutes.

At 8:48 Secretary Evans was excused from the Executive Session and the Board convened for an additional 10 minutes. At 8:58 an additional 15 minutes was requested to continue the discussion. At 9:13 p.m. the Executive Session was closed and the Regular Meeting was opened.

On the Motion made by Chairman Hollis and a second by Commissioner Hansen the Board authorized a 2% increase in Chief Connor's compensation effective July 1, 2013.
Motion Carried.

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On the Motion made by Chairman Hollis and a second by Commissioner Hansen the Board authorized a 2% increase in Secretary Evans' compensation effective August 1, 2013.
Motion Carried.

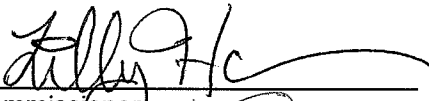
OTHER:

Adjournment:


With no further business to discuss the meeting was adjourned by Chairman Hollis at 9:15 p.m.

Attest:
Melinda Evans
Board Secretary

Melinda Evans



Commissioner



Commissioner

Commissioner