

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on September 10, 2013 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairman Hollis called the meeting to order at 7:02 p.m.

### **Present:**

Chairman Hollis  
Commissioner Hansen via phone  
Chief Connor  
Secretary Evans

### **In Attendance:**

Lt. LeDoux  
FF Krache  
FF Schaefer  
FF Baker

Nancy Moore  
Del Moore

Commissioner Meredith absent and excused

### **BUSINESS FROM THE FLOOR:**

#### **APPROVAL OF MINUTES:**

On a Motion made by Commissioner Hollis and a second provided by Commissioner Hansen, the Board approved the minutes of the August 13, 2013 regular meeting, and August 26, 2013 special meeting. Motion Carried.

#### **WARRANTS:**

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Commissioner Hollis and a second provided by Commissioner Hansen, the Board approved the following expenses:

Voucher No. 20075-20109 totaling \$27,406.49  
Payroll and EFT transactions totaling \$94,409.47  
Motion Carried.

#### **FINANCIAL REPORTS:**

The Board reviewed the monthly budgets and financial statements. Chief Connor reported that the overtime expense was higher due to the wildfire mobilization and shared staffing that occurred with Duvall. The District will be reimbursed for these costs.

#### **STATION USER AGREEMENTS:**

#### **CORRESPONDENCE:**

#### **CHIEF'S REPORT:**

Chief Connor reported on the landscape maintenance that has been occurring and that some of the shrubs may need to be replaced. Chief Connor also reported that the sprinkler system developed a leak and the repairs have been made.

#### **Alarms**

In August, the District responded to 35 BLS Aid calls, 18 ALS Aid calls, 12 Fire calls and 10 Service calls for a total of 75. The fiscal year to date total at the end of the month was 675 alarms, compared to 698 in the 2012 fiscal year. The calendar year to date total at the end of the month was 499 alarms compared to 539 in 2012. The District requested mutual aid on 10 alarms of which we cancelled 5 times. The District provided mutual aid on 23 alarms of which we were cancelled 5 times.

The 01:30 turnout time standard was achieved on 42 of 64 calls which is 65.6%. The 90% turnout time was 02:02. Alarm Charts for the month were provided for review.

#### **Turnout Time**

Chief Connor reminded the Board that the turnout time objective will need to be re-evaluated after we have collected the new data elements for a few months.

#### **Volunteer Firefighters / E Shift Program**

Chief Connor reported that two previous members and five new recruits took the EMT pre-test last Wednesday, September 4<sup>th</sup>. The two previous members and two of the new recruits have made it into the class. He explained that all seven passed the test and two had very high scores however due to the limited number of spots available three recruits will have to wait until 2014 for their EMT training. In the interim we hope to provide a modified training plan.

## King County Fire Protection District No. 27

### **NORCOM**

Chief Connor reported that the regular monthly Governing Board meeting is scheduled to occur this coming Friday morning.

### **Washington State EMS Service Re-Licensure**

Chief Connor reported that the District had received the EMS Service License which is valid for two years.

### **Shared Staffing**

Chief Connor stated that additional orientations have slowed because of summer vacations and deployments.

### **Brush 67**

Chief Connor reported that he has been in contact with Duvall regarding their offer to house their second brush engine here when their primary unit is not on deployment.

### **Starlight Meadows**

Chief Connor reported on discussions with personnel from the King County Fire Marshals' Office regarding a proposed private horse arena out on the SE Redmond Fall City RD. The Fire Marshal has been considering some exemptions to the code because the buildings are agricultural related. One significant problem is the access roadway leading to the site, the grade exceeds 15%.

### **Snoqualmie Valley Veterans Center**

Chief Connor reported that a local resident is working to create a new entity to provide services to veterans. At some point they were interested in having a fund raiser and he was inquiring about the use of our facility and/or some kind of joint fund raising effort with the District. Commissioner Hollis suggested a letter of interest or if the individual could attend a meeting and provide additional details.

### **UNFINISHED BUSINESS:**

#### **Maintenance & Operations Levy / Ballot Measure**

Chief Connor reported that the Committee members appointed by the Board had filed their statement with the County elections department prior to the August 15 deadline. This Friday, September 13, they are expected to receive a proof back and they will have until Monday to respond with any corrections if needed.

Chief Connor reported that Secretary Evans has been working on an informational brochure which will be mailed to residents of the District. He stated that we could send the mailer to all households, registered voters, or each household that has a registered voter. After discussion the Board preferred to send it to all households as long as there wasn't a significant cost difference.

#### **Safer Grant**

Chief Connor reported that the SAFER grant application was submitted on August 28, prior to the August 30<sup>th</sup> deadline. Chief Connor shared his appreciation to Secretary Evans, FF Krache and Lt. LeDoux for their assistance in preparing the grant proposal.

### **Executive Session:**

The Board convened into a 10 minute Executive Session with Chief Connor at 7:30 p.m. to discuss the interpretation of the collective bargaining agreement in accordance with RCW 42.30.140(4)(a)(b) and to review the performance of a public employee in accordance with RCW 42.30.110(g). An additional 10 minutes was requested at 7:40 p.m. to continue the discussion. At 7:50 p.m. the Executive Session was closed and the Regular meeting was opened.

### **NEW BUSINESS:**

#### **OTHER:**

#### **Adjournment:**

With no further business to discuss the meeting was adjourned by Chairman Hollis at 7:52 p.m.

Attest:

Melinda Evans  
Board Secretary

Melinda Evans

[Signature]  
Commissioner

[Signature]  
Commissioner

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Commissioner