

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on November 12, 2013 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairman Hollis called the meeting to order at 7:02 p.m.

Present:

Chairman Hollis
Commissioner Hansen
Commissioner Meredith via phone
Chief Connor – arrived 7:25
Secretary Evans

In Attendance:

FF Brookshear
FF Haigh
Nancy Moore
Del Moore

BUSINESS FROM THE FLOOR:

Del Moore stated that he had recently attended a local emergency management meeting. Snoqualmie's PIO Joan Pliego was leading the discussion. The focus of the meeting was to coordinate some sort of common response among the Snoqualmie Valley entities. Currently they are trying to identify points of contacts and he has been trying to encourage the Fall City Community Association to become involved. He also wanted to ensure that there was no conflict of interest with the Fire District. Chairman Hollis discussed some of the past efforts that the District had attempted with the CERT program. He suggested that Del discuss this further with Chief Connor.

Commissioner Hansen read a letter from Lt. LeDoux acknowledging the hard work and dedication from the Firefighters and Volunteers who went out into the community and rallied their support for the passage of the ballot measure.

APPROVAL OF MINUTES:

On a Motion made by Commissioner Meredith and a second provided by Chairman Hollis, the Board approved the minutes of the October 8, 2013 regular meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund. Discussion ensued on the payment for the SERRA (Shared Emergency Response Reserve Apparatus) repair trust fund. Secretary Evans stated that the agreement provides for the sharing of reserve apparatus between the participating agencies of EFR, Mercer Island, and Fire District 27. Commissioner Meredith requested to add the SERRA agreement to the agenda next month.

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen, the Board approved the following expenses:

Voucher No. 20152 - 20206 totaling \$37,588.13
Payroll and EFT transactions totaling \$96,905.63
Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. Secretary Evans reported that the bond payment will post on December 1, 2013.

The Board scheduled the special meeting /public hearing to discuss the District's 2014 budget and revenue sources for Monday, December 2, 2013 at 7:00 p.m.

OTHER:

The annual appreciation banquet is scheduled for Saturday, December 7, 2013 at the Fall City Roadhouse.

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STATION USER AGREEMENTS:

The following user agreements were approved:

Fall City Community Association, Meeting – Tuesday, October 15, 2013 (6:30 – 8:30 pm)

Northwest China Painters Guild, Meeting – Friday, January 3, 2014 (10 am – 2:00 pm)

Fall City Park District cancelled their request.

CHIEF'S REPORT:

Alarms

In October, the District responded to 35 BLS Aid calls, 8 ALS Aid calls, 15 Fire calls and 1 Service calls for a total of 59. The fiscal year to date at the end of month was 59 alarms, compared to 68 in the 2012 fiscal year. The calendar year to date total at the end of the month was 624 alarms compared to 664 in 2012. The District requested mutual aid on 8 alarms of which we cancelled 3 times. The District provided mutual aid on 18 alarms of which we were cancelled 6 times.

The 01:30 turnout time standard was achieved on 39 of 56 calls which is 69.6%. The 90% turnout time was 01:54. Alarm Charts for the month were provided for review. The turnout time objective will need to be re-evaluated after new data elements are collected for a few months.

Volunteer Firefighters / E Shift Program

Two previous members and two new recruits are enrolled in the KCEMS EMT class. Three new recruits are assigned for basic fire training. It is likely that three existing Volunteers Firefighters will be hired and leaving the department between now and the first of the year.

NORCOM

The regular monthly Governing Board meeting was held last Friday morning.

Shared Staffing

Additional shared staffing orientations are continuing to occur slowly.

Routers, Tablets & MDC's

The District has received from King County two routers for installation in the front-up Aid unit and Engine. The router installations may occur in the next couple of weeks. A monthly recurring fee for cellular data transfer will begin at that time.

Zoll FireRMS Upgrade

The Zoll Fire Records Management System and SQL server software was upgraded to the newest version on October 15th. Jordan Jessen loaded the new software and configuration on the server and workstations and coordinated with the vendor to complete activation.

Chief Connor arrived at the meeting.

Preliminary Levy Limit Worksheet

The District has obtained an additional preliminary levy limit worksheet from the Assessor's Office. It is consistent with the earlier worksheet obtained last month. The Assessed Valuation estimate is about \$20 M less than what was projected and the allowable levy limit estimate is about \$30 K less than what was projected. An inquiry to the Assessor's office was made to examine why the District's AV was lower than the area report that had been published by their office a few month ago. The have contributed the inconsistency to the District having more parcels with open space and other current use adjustments.

Letter of Agreement, Disability Leave Supplement

Chief Connor reported that a draft LOA is nearly completed but has not been finalized.

Commissioner Meredith moved to approve an additional thirty days to complete the LOA. The motion was seconded by Chairman Hollis.

Motion Carried.

SERRA Agreement

Chief Connor discussed the SERRA agreement and how it is set up to provide shared reserve apparatus between the participating parties. The District is assessed a fee annually to fund the repair trust. The payment presented tonight was for 2012 and 2013. Commissioner Hansen inquired if the District had any opportunities to use the program. Chief Connor replied that there were no instances where we needed to request the shared apparatus.



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UNFINISHED BUSINESS:

Maintenance & Operations Levy

As of today the levy is passing with a 75% in favor of the measure and the validation requirement has been attained. There were 1,666 votes counted of which 1,591 voted on the proposition. Approximately 160 more ballots are ready to be counted. The measure will be certified on November 26.

Chief Connor stated that he would like to send a thank you letter to the ballot measure Committee Appointees.

NEW BUSINESS:

2014 Budget

A draft budget which included the recent tax revenue numbers from the assessor's office was provided to the Board. Chairman Hollis asked about the engine replacement timeline. Chief Connor stated that once we're ready to put it out to bid, we will give 30 days bid time, then an additional 60 days after bid selection to work out details, and nine months to a year to build the engine. Commissioner Hansen asked if we are going to stay within our target amount. Chief Connor stated that we may go over.

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Hollis at 7:47 p.m.

Attest:

Melinda Evans
Board Secretary

Melinda Evans

[Signature]
Commissioner

[Signature]
Commissioner

[Signature]
Commissioner