

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on December 10, 2013 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairman Hollis called the meeting to order at 7:05 p.m.

Present:

Chairman Hollis
Commissioner Hansen
Commissioner Meredith
Chief Connor
Secretary Evans

In Attendance:

BUSINESS FROM THE FLOOR:

Oath of Office

Commissioner Hansen read and signed her Oath of Office for Commissioner Position No. 1.
Commissioner Hollis read and signed his Oath of Office for Commissioner Position No. 2.

APPROVAL OF MINUTES:

On a Motion made by Commissioner Meredith and a second provided by Chairman Hollis, the Board approved the minutes of the November 12, 2013 regular meeting and December 2, 2013 special meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen, the Board approved the following expenses:

Voucher No. 20207-20242 totaling \$56,097.70
Payroll and EFT transactions totaling \$92,966.16
Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements.

STATION USER AGREEMENTS:

Duvall Fire District 45 – Officers' Meeting, January 23, 2014, 8:00 am – 5:00 pm
Statewide Incident Management Teams Coalition / Homeland Security Region 3 – Coalition Meeting
December 18, 2013 8:00 am – 4:00 pm

Secretary Evans reported that the Statewide IMT Coalition includes representatives from WSP, DNR, various Fire agencies, Homeland Security and Wa State Emergency Management. Chief Connor stated that the District is not participating in the meeting but due to the nature of the coalition he would recommend the fee be waived for them and for Duvall Fire District 45. The Board concurred.

CORRESPONDENCE:

CHIEF'S REPORT:

Repairs and Maintenance

Chief Connor reported on the sprinkler system repair; fortunately only a couple of valves needed to be replaced.

Alarms

In November, the District responded to 44 BLS Aid calls, 11 ALS Aid calls, 11 Fire calls and 9 Service calls for a total of 75. The fiscal year to date at the end of month was 134 alarms, compared to 107 in the 2012 fiscal year. The calendar year to date total at the end of the month was 699 alarms compared to 703 in 2012. The District requested mutual aid on 8 alarms of which we cancelled 3 times. The District provided mutual aid on 27 alarms of which we were cancelled 11 times.



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The 01:30 turnout time standard was achieved on 49 of 69 calls which is 71.0%. The 90% turnout time was 01:45. Alarm Charts for the month were provided for review.

Volunteer Firefighters / E Shift Program

Chief Connor reported that two previous members and two new recruits will be finishing up the KCEMS EMT class. Three new recruits are assigned for basic fire training. One member has been hired and left the department at the end of November. It is likely that one additional Volunteer Firefighters will be hired and leaving between now and the first of the year and the status of a third is unclear.

NORCOM

Chief Connor reported that the regular monthly Governing Board meeting is scheduled for this coming Friday morning and the 2014 budget is on the agenda for approval.

Shared Staffing

Chief Connor stated that additional orientations are continuing to occur. We currently have five employees who have completed orientation training at both agencies, with one more in progress. There are seven employees from Duvall and seven from Snoqualmie that have completed orientation training here.

Routers, Tablets & MDC's

Chief Connor reported that two routers have been installed and configured in the front-up Aid unit and Engine. Final configuration will occur over the next couple of weeks. Chief Connor stated that inside the station we have difficulties receiving a good cell signal and we may need to acquire a signal booster to resolve this issue. Training on the tablets will occur at the first of the year.

Surplus Equipment

Chief Connor provided the Board with a list of surplus items and suggested some prices on each of the items. The Board discussed utilizing Craig's list to sell the items and also authorized Chief Connor to adjust the price if needed at his discretion.

On the Motion of Chairman Hollis and a second provided by Commissioner Meredith, the Board declared the list of items surplus and gave direction that the items be listed on Craig's list at the initial price that Chief Connor had provided.

Motion Carried

Brush 67

Chief Connor reported that he and the Duvall Fire Chief had each signed a Memorandum of Understanding regarding the placement and use of Brush 67 in Fall City. A copy of the MOU had been emailed to the Commissioners for review.

UNFINISHED BUSINESS:

Collective Bargaining Agreement - Letter of Agreement

Chief Connor reported that he had sent a proposed LOA regarding use of leave while on disability, to each Board member for review. Chief Connor reviewed the Letter of Agreement with the Board and recommended approval.

On the Motion of Chairman Hollis and a second by Commissioner Meredith the Board unanimously approved the Letter of Agreement addressing the use of leave for on duty disability.

Motion Carried.

SERRA Agreement

Chief Connor stated that last month the Board had asked to put this on the agenda for further discussion. Commissioner Meredith stated that the question was brought up if we are not taking advantage of the shared apparatus program is it worth continuing. Chief Connor conveyed that it is like an insurance policy, however if we continue to have two vehicles, one for reserve, then we probably don't need to be participating. Chief Connor remarked that the agreement was initially set up to get several agencies to join and our expectation going into the partnership was a bit different.

The discussion turned to the sharing opportunities with Snoqualmie and Duvall. Chief Connor discussed some ideas which have been explored between the agencies.

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Further discussion ensued and Commissioner Meredith suggested that the District withdraw from the SERRA agreement. Chief Connor stated that he would review the agreement and verify how much notice is needed then proceed with the intent to withdraw.

2014 Budget

Chief Connor stated that \$10-\$15K will be added to the engine replacement line item and other than this there will only be some minor revisions to the budget. Commissioner Meredith stated that he would expect the final version to be ready for adoption at the next meeting.

NEW BUSINESS:

OTHER:

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Hollis at 8:03 p.m.

Attest:

Melinda Evans
Board Secretary

Melinda Evans

[Signature]
Commissioner

[Signature]
Commissioner

[Signature]
Commissioner