

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on February 11, 2014 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairman Hollis called the meeting to order at 7:02 p.m.

### Present:

Chairman Hollis  
Commissioner Hansen  
Chief Connor  
Secretary Evans

### In Attendance:

Nancy Moore  
Del Moore

Commissioner Meredith absent and excused

### BUSINESS FROM THE FLOOR:

#### APPROVAL OF MINUTES:

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen, the Board approved the minutes of the January 14, 2014 regular meeting.

Motion Carried.

#### WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen, the Board approved the following expenses:

Voucher No. 20280-20313 totaling \$30,558.52  
Payroll and EFT transactions totaling \$101,282.11  
Motion Carried.

#### FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. An updated levy worksheet from the Assessors' Office was received and provided to the Board. The AV increased \$126,200 for a new amount of \$830,243,216. The allowable levy is now \$1,245,365, an increase of \$189.

Chief Connor remarked that 2014 expense budget needs to be adopted. No changes or updates have been made to the previous draft and he recommended approval.

On the Motion of Chairman Hollis and a second provided by Commissioner Hansen, the Board adopted the 2014 expense budget dated 1/14/2014.

Motion Carried.

#### STATION USER AGREEMENTS:

Fall City Park District – Board Meeting, April 8, 2014, 7:00-9:00 p.m.  
Approved

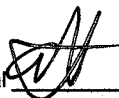
#### CORRESPONDENCE:

##### **KC Assessor's Office, 2014 Pro-rationing of District Levy**

Chief Connor reported that the Assessor's Office had informed the District that \$0.17983 of our pro-rationed regular levy rate had been restored. A total of \$0.25 outside of the \$5.90 limitations can be protected. This is slightly less than the amount restored in the 2013 collection year.

##### **Washington Surveying & Rating Bureau Letter**

Chief Connor reported that the WSRB has requested our assistance in providing information to facilitate an update of our community fire protection classification. This entails a fairly large body of work collecting and organizing the information they need to evaluate as part of the process. The District now has a fire protection classification rating of five, which applies to properties with 1,000' of a fire hydrant which are less than five road miles from a fire station. The rating class is used by many insurance companies to determine insurance rates.



## King County Fire Protection District No. 27

### **CHIEF'S REPORT:**

#### **Alarms**

In January, the District responded to 30 BLS Aid calls, 10 ALS Aid calls, 10 Fire calls and 7 Service calls for a total of 57. The fiscal year to date at the end of month was 261 alarms, compared to 246 in the 2013 fiscal year. The calendar year to date total at the end of the month was 57 alarms compared to 70 in 2013. The District requested mutual aid on 4 alarms of which we cancelled 2 times. The District provided mutual aid on 25 alarms of which we were cancelled 17 times.

The 01:30 turnout time standard was achieved on 33 of 49 calls which is 67.3%. The 90% turnout time was 02:11 Alarm Charts for the month were provided for review. Chief Connor also provided an annual alarm summary for 2013. Chief Connor reminded the Board that the turnout time objective will need to be re-evaluated after we have collected the new data elements for a while.

#### **Volunteer Firefighters / E Shift Program**

Chief Connor reported that two previous members and two new recruits had finished the EMT class. The two previous members have been assigned to shifts and the two new recruits will be assigned to basic fire training. Three new recruits have completed basic fire training and will be taking the EMT pre-test. A total of three members have been hired and left the department since the end of November.

#### **NORCOM**

Chief Connor reported that the regular monthly Governing Board meeting is scheduled for this coming Friday morning. A pre-mediation meeting is scheduled for next week. If an agreement with the vendor is not reached, then a mediation session will be held in Troy, MI on March 3. Chief Connor requested approval from the Board to attend the meeting at the expense of NORCOM. The Board concurred with his request.

#### **Shared Staffing**

Chief Connor stated that our Employees had been filling vacancies at both of the other agencies. Additional orientations will continue to occur.

#### **Routers & Tablets**

Chief Connor reported that the routers that have been installed in the front-up Aid unit and Engine have had some issues with connectivity. Work with the cellular provider and vendor has yielded improvements, but a few additional bugs are being ironed out and testing continues.

#### **Surplus Equipment**

Chief Connor reported on the disposition of the items approved for surplus by the Board on December 10, 2013. There was interest from more than one person at the asking price on three items, and a sealed bid procedure was used to auction those items. The asking price for the items sold was \$270. The items were actually sold for \$453. The Canon copy machine was not sold. Chief Connor suggested that because the machine contains a hard drive which stores images which may be sensitive that it be dismantled and discarded. The Board agreed with Chief Connor's recommendation.

#### **Brush 67**

Chief Connor reported that Brush 67 which is on loan from Duvall is here at the Fire Station.

#### **Dry Sprinkler System**

Chief Connor reported that another leak in the dry sprinkler system piping became evident last week and had to be repaired. There may be additional ongoing problems due to corrosion on the inside of the pipes. Chief Connor discussed having the repair company inspect the remaining pipes and determine what can be done to alleviate further corrosion problems.

#### **Computer Workstation Replacements**

Three of the computers workstations were replaced last month. One additional workstation replacement will occur soon and a laptop replacement is planned. Only one system that utilizes the Windows XP operating system will remain.

#### **Knox Key Replacement**

Chief Connor reported that the District had discovered six Knox installations that were not keyed correctly. Owners were contacted and the District offered re-keying of the locks for the cost of the parts. Five of the installations were completed quickly and without any difficulty. One gate installation is now



**King County Fire Protection District No. 27**

experiencing an intercom problem. We are trying to determine what the problem is to make sure we did not do anything to cause the problem.

**SCBA Compressor Air Sample**

Chief Connor reported that a breathing air sample which was submitted to the University of Washington for analysis had failed. The compressor was immediately taken out of service. A service technician was called and came to service the machine today and will be back to finish up in the morning. An air sample will be taken and submitted for analysis prior to returning the compressor to service. Breathing air will be obtained from our neighbors in the interim.

**UNFINISHED BUSINESS:**

**SERRA Agreement**

Chief Connor reported that he had sent a letter of withdrawal as directed by the Board to each of the other SERRA agencies. The letter was dated and sent on December 20, 2013. Withdrawal became effective following 30 days written notice.

**NEW BUSINESS:**

**OTHER:**

Chairman Hollis asked about the new engine and how the process was coming along. Chief Connor provided a brief update.

Secretary Evans asked the Board if they had any interest in attending the WFCM conference in Spokane this year. The dates are October 23-25<sup>th</sup>. Chairman Hollis and Commissioner Hansen shared some interest in attending.

Commissioner Hansen asked when the three recruits would be taking the EMT pre-test and if they would be ready to respond this summer. Chief Connor stated that the pre-test is in March and he believed the EMT class is scheduled through June. He also discussed the incident command/hazmat training modules that all the recruits would be doing this month.

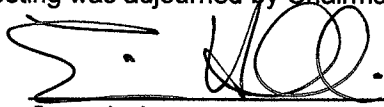
**Adjournment:**

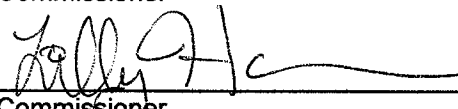
With no further business to discuss the meeting was adjourned by Chairman Hollis at 7:38 p.m.

Attest:

Melinda Evans  
Board Secretary

Melinda Evans

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner