

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on June 10, 2014 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairman Hollis called the meeting to order at 7:00 p.m.

Present:

Chairman Hollis
Commissioner Hansen
Commissioner Meredith
Secretary Evans

In Attendance:

Nancy Moore
Del Moore

Chief Connor absent

BUSINESS FROM THE FLOOR:

APPROVAL OF MINUTES:

On a Motion made by Commissioner Meredith and a second provided by Commissioner Hansen, the Board approved the minutes of the May 13, 2014 Regular Meeting, May 20 and May 30, 2014 Special Meetings.

Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen, the Board approved the following expenses:

Voucher No. 20416 - 20450 totaling \$29,795.51

Payroll and EFT transactions totaling \$98,503.62

Motion Carried.

Secretary Evans stated that last month's Payroll and EFT transaction report had an incorrect total posted. The Board initialed the corrected copy.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements.

STATION USER AGREEMENTS:

WA State Incident Management Team, Meeting, June 12, 2014, 8:00 a.m. - 3:00 p.m.

KC Water & Land, Snoq. Watershed Forum Meeting, July 16, 2014, 4:00 p.m. - 9:00 p.m.

Approved

CORRESPONDENCE:

CHIEF'S REPORT:

Chief Connor was out of State on vacation and submitted the following report.

Alarms

In May, the District responded to 44 BLS Aid calls, 6 ALS Aid calls, 9 Fire calls and 7 Service calls for a total of 66. The fiscal year to date at the end of month was 516 alarms, compared to 465 in the 2013 fiscal year. The calendar year to date total at the end of the month was 312 alarms compared to 289 in 2013. The District requested mutual aid on 3 alarms of which we cancelled 3 times. The District provided mutual aid on 18 alarms of which we were cancelled 7 times.

The 01:30 turnout time standard was achieved on 44 of 65 calls which is 67.7%. The 90% turnout time was 01:55. Alarm Charts for the month were provided for review.

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Volunteer Firefighters / E Shift Program

Two new recruits who have completed basic fire training are attending the EMT class and are now filling some shifts. Four new recruits have joined the two recruits who have completed the EMT class and are all attending basic fire training. One member has just left the department.

NORCOM

The regular monthly Governing Board meeting will be held this coming Friday morning. Chief Connor will be out of town and unable to attend.

Shared Staffing

Progress with orientations is being made. The issue regarding the rate of pay when one of our daytime employees fills a shared staffing shift is more difficult to resolve than initially thought. After checking with Brian Snure an LOA establishing two rates would conflict with the FLSA laws.

Routers & Tablets

No update at this time.

Dry Sprinkler System

An evaluation of the dry system piping revealed at least two areas which will not drain due to the slope of the pipe. The sprinkler system representative forwarded information regarding an anti-corrosion product for review. Chief Connor planned on contacting the rep when he returns from vacation.

Computer Workstation Replacements

The workstation utilized by Melinda has been replaced. A laptop replacement is still planned, and then only one system that utilizes the Windows XP operating system will remain.

Door Replacement

The hollow metal doors have been replaced. A drip edge will be installed soon and the project will be complete after we paint the doors. Total cost of the project including tax is \$2,893.

Washington Surveying & Rating Bureau

Chief Connor has been anxiously awaiting the results of the Community Update Program (CUP). Currently the District has a rating of five, which applies to properties that are within 1,000 feet of a recognized fire hydrant and are within five road miles of a fire station.

UNFINISHED BUSINESS:

Engine Procurement

The original contract was forwarded to Spartan for signature. The official delivery clock begins when a Spartan representative at the factory signs the contract. This is expected to happen this week.

NEW BUSINESS:

Volunteer E-Shift Program – Daytime Staffing

This item was tabled until the next meeting.

Performance Evaluations

Secretary Evans stated that performance evaluations were due for Chief Connor and herself. Chairman Hollis requested a copy of Chief Connor's contract and last year's evaluation to be emailed to the Commissioners.

On the Motion of Chairman Hollis and a second by Commissioner Meredith the Board unanimously approved that any changes to Chief Connor's contract and compensation and Secretary Evans' compensation would be effective July 1, and August 1, 2014 respectively.

Motion Carried

OTHER:

Chairman Hollis noted that Chief Connor had sent the link for the open public meetings act training to each of the Commissioners.

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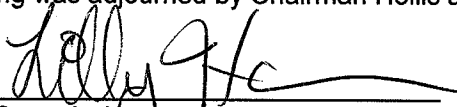
Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Hollis at 7:22 p.m.

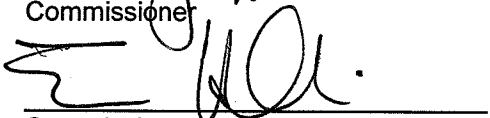
Attest:

Melinda Evans
Board Secretary

Melinda Evans



Commissioner



Commissioner

Commissioner