

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on August 12, 2014 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairman Hollis called the meeting to order at 7:05 p.m.

Present:

Chairman Hollis
Commissioner Hansen
Chief Connor
Secretary Evans

In Attendance:

Lt. LeDoux	FF Yancey
FF Bandy	FF Schreiber
FF Krache	Del Moore
FF Baker	

Commissioner Meredith absent

BUSINESS FROM THE FLOOR:

Mr. Moore inquired about any alarms pertaining to the river use, he commented that he had seen people getting into the river and floating at night. Chief Connor stated that nothing unusual had been reported.

Local Board for Volunteer Firefighters Meeting

The Board convened into a Local Board for Volunteer Firefighters' Meeting at 7:07 p.m. to discuss medical claims. At 7:10 the Board convened back into the regular meeting.

APPROVAL OF MINUTES:

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen, the Board approved the minutes of the July 8, 2014 regular meeting, July 22 and July 28, 2014 special meetings. Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen, the Board approved the following expenses:

Voucher No. 20490 – 20527 totaling \$28,937.38
Payroll and EFT transactions totaling \$110,920.07
Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. A brief discussion on overtime coverage ensued.

STATION USER AGREEMENTS:

NW China Painters, Meetings – 1st Friday of the Month, September '14 – May '15 (9:00 am – 4:00 pm)
Seminar – September 6, 7, 2014 (9:00 am – 4:00 pm)
Approved

CORRESPONDENCE:

Encompass Gala Fundraiser – Birthday Party Request
The Board approved their request to host a birthday party at the fire station.

CHIEF'S REPORT:

Alarms

In July, the District responded to 41 BLS Aid calls, 23 ALS Aid calls, 15 Fire calls and 10 Service calls for a total of 89. The fiscal year to date at the end of month was 671 alarms, compared to 600 in the 2013 fiscal year. The calendar year to date total at the end of the month was 467 alarms compared to 424 in 2013. The District requested mutual aid on 11 alarms of which we cancelled 3 times. The District provided mutual aid on 38 alarms of which we were cancelled 15 times.

The 01:30 turnout time standard was achieved on 53 of 80 calls which is 66.3%. The 90% turnout time was 02:04. Alarm Charts for the month were provided for review.

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Volunteer Firefighters / E Shift Program

Chief Connor reported that the two recruits who had been attending the EMT class have taken and passed the written test. Four new recruits and one recruit who had completed the EMT class last year have completed basic fire training. One member will be leaving the department at the end of August.

NORCOM

Chief Connor reported that the regular monthly Governing Board meeting was held last Friday morning. A settlement payment from New World Systems in the amount of \$850,000 was received. Chief Connor discussed dispatch costs for 2015 and beyond and explained some of the risks which may influence the cost in the future, specifically the smoothing element with Bellevue which will expire and the possible loss of revenue from the 911 tax being allocated differently in the future.

Shared Staffing

Chief Connor reported that a few orientations are scheduled in the next week or so, which will complete the initial group. Our employees are working quite a bit at the other two agencies and for backfill coverage for our personnel assigned on wildfires in Eastern Washington. On the current wildfire deployment our Firefighters are changing out at seven days instead of the typical fourteen days. When they elect to change at seven days the state does not pay for travel. Commissioner Hansen asked if there was a district vehicle that can be utilized for travel. Chief Connor replied that the salvage truck and marine units would need to be placed out of service. Further discussion ensued and Commissioner Hansen stated that she would be in favor of providing a district vehicle for travel when they are switching out.

Routers & Tablets

Chief Connor reported that he had no update at this time.

Dry Sprinkler System

Chief Connor stated that we are waiting on the vendor to provide an estimate of the cost to add drains at the low points which are not draining properly, and to inject the anti-corrosion product into the system.

SCBA Equipment Donation

Chief Connor reported that the District had received some used SCBA equipment from the City of Bellevue Fire Department A hold harmless agreement was signed, indicating that the equipment is received, as is, with no warranty as to its condition or suitability for use.

Computer Malware

Chief Connor reported that at about 07:47 on the morning of July 31, some computer malware was downloaded onto the District's computer network. The malware was terminated at about 08:18, but had encrypted files on the machine it entered on, and on the domain server. No significant loss of data occurred and no sensitive or private information stored on the system was accessed or released. Our insurance carrier was advised and a claim was opened. Much of the work to restore operation temporarily and permanently was performed in house. After an accounting of cost, a decision will need to be made regarding whether to file a claim with the insurance company.

Employee Vacancy

Chief Connor reported that a career employee had resigned effective at the end of July 2014. A testing list was pulled from Public Safety Testing which contained five applicants who are current District Volunteer members in good standing. Further testing and interviews has been completed in the past week. A conditional offer of employment will now be made and the selected candidate will undergo medical and psychological evaluations, and a background check. It is unknown for sure when the new employee will begin employment and when they will attend a training academy.

Chief Connor requested approval to hire a temporary employee during the period that the new employee is attending the academy. The Board concurred. Commissioner Hansen asked how long it would take to get the candidate through the hiring process. Chief Connor was hopeful that all of the evaluations and procedures would be completed in time for the employee to participate in the September academy.

UNFINISHED BUSINESS:

Engine Procurement

Chief Connor reported that he and Lt. LeDoux would be traveling to Spartan on Monday August 18th for the Pre-Construction conference for the new engine. They will be returning late Wednesday night August 20th.

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NEW BUSINESS:

Public Comment Procedures

Tabled to the next meeting.

Washington State Firefighters – Spouse and Orphans Assessment No. 2067.

An assessment document on a past member of the District was provided to the Board for signature. Chief Connor explained how the fund is financed and that a check for the death benefit had been sent to the surviving spouse.

OTHER:

October WFCFA Conference & Snure Seminar

Chairman Hollis stated that he would attend a portion of the conference and the Wednesday seminar. Commissioner Hansen stated that she would not be attending.

FF Krache thanked the Board for their support in allowing the District's firefighters to participate in the wildfire deployments. He conveyed that a lot of good comes from helping out, we work alongside with firefighters from other states and we're able to bring back our knowledge to share with the other members. Lt. LeDoux stated that he was told that our strike team had been effective in saving several homes and that is great news to hear. FF Krache commented that when they were working on the Twisp fire, the first in team was able to save 34 homes and only lost three. Commissioner Hollis thought it would be good to have the firefighters provide a debriefing.

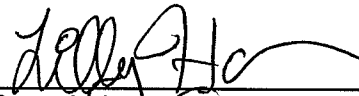
Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Hollis at 8:05 p.m.


Attest:

Melinda Evans
Board Secretary

Melinda Evans



Commissioner



Commissioner

Commissioner

