

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on May 12, 2015 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairman Hollis called the meeting to order at 7:02 p.m.

<u>Present:</u>	<u>In Attendance:</u>
Chairman Hollis	Lt. Koehnen
Commissioner Hansen - via phone	FF Yancey
Commissioner Meredith	FF Baker
Chief Connor	Nancy Moore
Secretary Evans	

BUSINESS FROM THE FLOOR:

APPROVAL OF MINUTES:

On a Motion made by Commissioner Meredith and a second provided by Commissioner Hansen the Board approved the minutes of the April 14, 2015 regular meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.
On a Motion made by Commissioner Meredith and a second provided by Chairman Hollis, the Board approved the following expenses:

Voucher No. 20846 - 20879 totaling \$26,025.41
Payroll and EFT transactions totaling \$97,973.40
Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. Chief Connor stated that the bond payment will post to the District account on June 1st.

STATION USER AGREEMENTS:

NW Atlantic Salmon Fly Guild, Fly Tying Demonstration, May 17, 2015, 9:00 a.m. - 5:00 p.m.
Approved

CORRESPONDENCE:

CHIEF'S REPORT:

Chief Connor requested an Executive Session at the end of the meeting to review the performance of an employee.

Alarms

In April, the District responded to 36 BLS Aid calls, 2 ALS Aid calls, 9 Fire calls and 3 Service calls for a total of 50. The fiscal year to date total at the end of the month was 427 alarms, compared to 450 in the 2014 fiscal year. The calendar year to date total at the end of the month was 217 alarms compared to 246 in 2014. The District requested mutual aid on 3 alarms of which we cancelled 1 time. The District provided mutual aid on 19 alarms of which we were cancelled 6 times.

The 01:30 turnout time standard was achieved on 25 of 46 calls which is 54.3%. The 90% turnout time was 02:09. Alarm Charts for the month were provided for review.

Volunteer Firefighters / E Shift Program

The 2015 recruit class continues with four new recruits on Thursday evenings and all day Saturday.

NORCOM

Chief Connor reported that the regular monthly Governing Board meeting was held last Friday morning. The 2016 Budget Policies were approved. Chief Connor reminded the Board that the smoothing cost adjustment that has been provided by the City of Bellevue will go away in June of 2016.

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Shared Staffing

A meeting with Labor representatives was held to discuss the Shared Staffing program. Another follow up meeting is scheduled for June 2nd.

Snoqualmie Valley Hospital

Chief Connor reported that the move to the new hospital building occurred on May 6th as planned.

Lake Alice RD SE Culvert Replacement

Chief Connor reported that preliminary work had begun on the culvert replacement project. There will be one lane road closures beginning next Monday to facilitate temporary utilities relocation to accommodate the project. The full road closure is scheduled to begin the morning of June 22nd and will remain closed through August 28th unless the project is completed earlier. Coordination with the City of Snoqualmie Fire and Rescue is ongoing as they will be the first in units during the road closure and we will become the second in units.

UNFINISHED BUSINESS:

Engine Procurement

Chief Connor reported that Spartan has indicated that the drawing and final specifications would be provided this week for approval. The cab has been constructed and has been painted as evidenced by pictures received. A change order resulting in a small credit was signed, the change will add five calendar days to the delivery date. The new delivery date is now June 16, 2015, after which a \$50 per day late delivery penalty will apply. The estimated final inspection date is expected in mid to late July.

Petition to Annex into the District

The Harkleroad Annexation involves a single .29 acre parcel (132407-9109) located at 4101 356th DR SE.

Chief Connor reported that the 45 day waiting period with the Boundary Review Board elapses this Saturday May 16th. The annexation is on the King County Council agenda of May 18th with a do pass recommendation from the review committee.

A few inconsistencies in the legal descriptions have been identified by the King County Assessor's Office which we are prepared to correct and resubmit. It is unclear whether the legal description will delay the necessary Boundary Review Board or King County Council actions. The annexation must be completed prior to August 1st in order for the property to be added to the tax roll for collection beginning in 2016.

Collective Bargaining Agreement

Chief Connor stated that he is still attempting to schedule a meeting with Cabot Dow.

NEW BUSINESS:

OTHER:

A brief inquiry about the District's participation in Fall City Days was received from Nancy Moore. She also asked if the District would be holding an open house when the new engine arrives. Chief Connor replied that the District would prepare and send out a media release.

EXECUTIVE SESSION:

The Board convened into a five minute Executive Session at 7:27 p.m. to review the performance of an employee in accordance to RCW 42.30.110(g). At 7:32 p.m. the Board convened back into the regular meeting.

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Hollis at 7:32 p.m.

Attest:

Melinda Evans
Board Secretary

Melinda Evans

[Signature]
Commissioner

[Signature]
Commissioner

[Signature]
Commissioner