

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on August 11, 2015 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairman Hollis called the meeting to order at 7:03 p.m.

Present:

Chairman Hollis
Commissioner Hansen - via phone
Commissioner Meredith - via phone
Chief Connor
Secretary Evans

In Attendance:

Lt. Koehnen
FF Fleming
Nancy Moore

BUSINESS FROM THE FLOOR:

APPROVAL OF MINUTES:

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen the Board approved the minutes of the July 14, 2015 regular meeting and July 23, 2015 special meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund. Chief Connor briefly discussed the repairs to the rescue tool, and hose tester.

On a Motion made by Chairman Hollis and a second provided by Commissioner Meredith, the Board approved the following expenses:

Voucher No. 20951 - 20990 totaling \$36,492.50
Payroll and EFT transactions totaling \$121,241.64
Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements.

STATION USER AGREEMENTS:

CORRESPONDENCE:

Encompass - Birthday Party Donation Request

The letter of request was provided to the Board. The Board approved the request to host a birthday party at the station.

CHIEF'S REPORT:

Alarms

In July, the District responded to 53 BLS Aid calls, 15 ALS Aid calls, 25 Fire calls and 12 Service calls for a total of 105. The fiscal year to date total at the end of the month was 694 alarms, compared to 671 in the 2014 fiscal year. The calendar year to date total at the end of the month was 484 alarms compared to 467 in 2014. The District requested mutual aid on 21 alarms of which we cancelled 4 times. The District provided mutual aid on 42 alarms of which we were cancelled 16 times.

The 01:30 turnout time standard was achieved on 50 of 80 calls which is 62.5%. The 90% turnout time was 02:05. Alarm Charts for the month were provided for review.

Volunteer Firefighters / E Shift Program

The 2015 recruit class continues with four new recruits on Thursday evening and all day Saturday. They are working on completion of hazardous materials training.

NORCOM

Chief Connor reported that the regular monthly Governing Board meeting is scheduled for this coming Friday morning. The Board is expected to take action on the 2016 budget, which is proposed to increase by 3.3%.

Shared Staffing

No update at this time.

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Lake Alice RD SE Culvert Replacement

Chief Connor reported that the road closure began at 7:00 a.m. on June 22, 2015. The box culvert installation is complete and backfill is now in place. A PSE contractor has been working to complete the restoration of two natural gas lines which were removed to facilitate the project. The road is scheduled to be open by 5:00 p.m. on August 28, 2015. Snoqualmie Fire and Rescue is providing first due coverage of calls to the Lake Alice area during the road closure.

UNFINISHED BUSINESS:

Engine Procurement

Chief Connor reported that the mid-inspection trip occurred on 7/30, 7/31 & 8/1. A couple of issues were discovered during the trip. The most important issue was the depth of the rear compartment, which is about six inches shallower than expected. It would be difficult to make the compartment deeper at this point. An alternate configuration of the hydraulic tools and addition of a storage shelf in the compartment appears to be the best solution. A significant amount of progress has occurred in the past ten days as evidenced by a series of photos posted earlier today.

The contractual delivery date is June 16, 2015, after which a \$50 per day late delivery penalty applies. An updated estimate of when the final inspection trip will occur is anticipated later this week. After delivery, the vehicle will need to go to Hillsboro, OR for dealer prep and inverter installation.

Collective Bargaining Agreement

Chief Connor reported that a total of five negotiation meetings have been held. One additional meeting is scheduled for August 18th. Further details would be provided in an Executive Session.

Performance Evaluations

Chief Connor requested an Executive Session to discuss performance evaluations.

ILA Concerning Pro-Rationing Resulting from PSERN Levy

Chief Connor reported that the District had received an updated ILA which includes a later date for agencies to sign which would provide an opportunity for additional agencies to consider signing.

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen, the Board authorized Chairman Hollis to sign the updated PSERN Levy Interlocal Agreement.
Motion Carried.

NEW BUSINESS:

2012-2014 Audit

Chief Connor reported that the Auditor's Office had contacted us yesterday to schedule the District's three-year audit; they would like to begin next Monday. Chief Connor stated that an entrance and exit conference is typically planned and an invitation will be sent out to the Board. Secretary Evans stated that she will email the Commissioners the dates and time when she gets further information from the Auditor.

On a Motion made by Chairman Hollis and a second provided by Commissioner Meredith, the Board approved compensation and attendance to the Auditor's conferences.
Motion Carried.

Executive Session

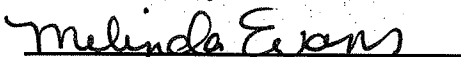
The Board convened into a 30 minute Executive Session with Chief Connor at 7:45 p.m. to discuss employee performance evaluations and the Collective Bargaining Agreement in accordance with RCW 42.30.110(g) and RCW 42.30.140(4)(b). An additional 25 minutes was needed to finish the discussion. The Executive Session ended at 8:40 p.m. and the Board convened back into the regular meeting.

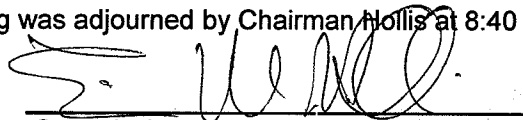
Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Hollis at 8:40 p.m.

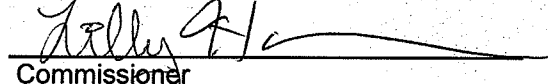
Attest:

Melinda Evans
Board Secretary





Commissioner



Commissioner

Commissioner

