

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on September 8, 2015 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairman Hollis called the meeting to order at 7:00 p.m.

Present:

Chairman Hollis
Commissioner Hansen
Secretary Evans

In Attendance:

Nancy Moore
FF Baker -7:30 p.m.
FF Krache -7:40 pm.

FF Noble -7:40
FF Schreiber -7:40

Commissioner Meredith - Absent and Excused
Chief Connor - Absent

BUSINESS FROM THE FLOOR:

Local Board for Volunteer Firefighter Meeting

The Board convened into the Local Board for Volunteer Firefighter's meeting at 7:00p.m. to discuss an accident report. At 7:05 p.m. the Board convened back into the regular meeting.

A brief discussion ensued regarding the fire department open house and the expected arrival date of the new fire engine. Secretary Evans stated that Saturday, October 24th, between 1:00 – 3:00 p.m. was the proposed date for the open house; with refreshments being provided. The Board concurred.

APPROVAL OF MINUTES:

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen the Board approved the minutes of the August 11, 2015 regular meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Chairman Hollis and a second provided by Commissioner Hansen, the Board approved the following expenses:

Voucher No. 20991 - 21024 totaling \$36,100.60
Payroll and EFT transactions totaling \$118,274.69
Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements.

STATION USER AGREEMENTS:

King County Council Lambert's Office - Fall City Business District Community Meeting
September 29, 2015 (5:00 - 9:00 p.m.)
King County CSA Program - Public Meeting for 2016 KC Comprehensive Plan
December 2, 2015 (5:30 - 9:00 p.m.)
Approved

CORRESPONDENCE:

King County Boundary Review Board Letter; Snoqualmie Valley Watershed Improvement District Formation - The Board briefly discussed the proposed formation of the SVWID.

Snure Seminar - October 21, 2015 and WFCFA Conference - October 22-24, 2015

Secretary Evans asked if there was any interest in attending the Snure seminar and/or the WFCFA Conference. After discussion Chairman Hollis stated that he would like to attend the seminar and the WFCFA conference on Friday the 23rd. Commissioner Hansen stated that she would also attend the seminar and the conference on Thursday the 22nd.

Secretary Evans requested Board approval for the seminar.

On the Motion of Chairman Hollis and a second by Commissioner Hansen, the Board approved attendance and compensation for the Snure Seminar.
Motion Carried.

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CHIEF'S REPORT:

Alarms

In August, the District responded to 38 BLS Aid calls, 15 ALS Aid calls, 17 Fire calls and 13 Service calls for a total of 83. The fiscal year to date total at the end of the month was 777 alarms, compared to 752 in the 2014 fiscal year. The calendar year to date total at the end of the month was 567 alarms compared to 548 in 2014. The District requested mutual aid on 15 alarms of which we cancelled 5 times. The District provided mutual aid on 31 alarms of which we were cancelled 13 times.

The 01:30 turnout time standard was achieved on 37 of 71 calls which is 52.1%. The 90% turnout time was 02:05. Alarm Charts for the month were provided for review.

Volunteer Firefighters / E Shift Program

The four new recruits took and passed the EMT pretest last Wednesday. The EMT class begins tomorrow night and will continue until the middle of December on Wednesday evenings and all day Saturday. One Volunteer is resigning later this month to attend college.

NORCOM

The regular monthly Governing Board meeting is scheduled for this coming Friday morning.

Shared Staffing

No update at this time.

Lake Alice RD SE Culvert Replacement

The road closure ended one day early on August 27, 2015.

UNFINISHED BUSINESS:

Engine Procurement

The final inspection trip had occurred on 8/25/15 - 8/27/2015. A number of issues were discovered and direction was provided to resolve them. A final change order in the amount of \$961.49 was signed. The vehicle was shipped from Spartan ERV on Monday August 31, 2015 and it arrived this past Saturday in Hillsboro Oregon. The apparatus will be shown at the Fire Mechanics conference on September 16th. We should have a good idea of when the truck will be delivered to Fall City later this week or early next week.

Collective Bargaining Agreement

A tentative agreement was reached with the Local on August 18, 2015. A compared copy of the proposed new agreement with the existing agreement was sent out via email to each Board member for review. Secretary Evans stated that two prepared agreements were ready for approval and signature. Chairman Hollis provided his recommendation that the Board approve and ratify the new agreement.

On the Motion of Chairman Hollis and a second provided by Commissioner Hansen, the Board approved the 2016-2018 Collective Bargaining Agreement.

Motion Carried

Performance Evaluations

Chairman Hollis requested an Executive Session at the end of the meeting to discuss performance evaluations.

Harkleroad Annexation

On August 12, 2015, the day following the last regular meeting an email regarding the Harkleroad annexation was sent out to each Board member by Chief Connor. Since then, Deputy Prosecuting Attorneys from both the Assessors' Office and the Elections department have agreed that the legislation annexing the Harkleroad parcel was flawed and that the annexation is null and void. No official notification has been received at this point. Chief Connor has reviewed the matter with Attorney Brian Snure and has determined that the errors related to the legal description of the annexation area are significant enough that the entire process will likely have to be repeated.

2012-2014 Audit

Secretary Evans reported on the accountability audit that is currently underway with the State Auditor's Office. She also learned that a financial audit of the District's 2014 books will need to be scheduled due to the District's revenue going over two million dollars in that year. Unfortunately we had not projected this in the budget and an additional 40 hours will be billed to the District. The financial audit is scheduled to occur in the last week of this month and after all reviews are completed by the Auditor's supervisor the exit conference will then be scheduled.

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NEW BUSINESS:

EXECUTIVE SESSION:

The Board convened into a 10 minute Executive Session at 7:45 p.m. to discuss employee performance evaluations in accordance with RCW 42.30.110(g). The Executive Session ended at 7:55 p.m. and the Board convened back into the regular meeting.

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Hollis at 7:55 p.m.

Attest:

Melinda Evans
Board Secretary

Melinda Evans

[Signature]
Commissioner

[Signature]
Commissioner

Commissioner

[Signature]