

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on February 9, 2016 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairperson Hansen called the meeting to order at 7:02 p.m.

### Present:

Chairperson Hansen  
Commissioner Hollis  
Commissioner Meredith – via phone  
Chief Connor  
Secretary Evans

### In Attendance:

FF Schreiber

### BUSINESS FROM THE FLOOR:

#### APPROVAL OF MINUTES:

On a Motion made by Commissioner Meredith and a second by Chairperson Hansen, the Board approved the minutes of the January 12, 2016 regular meeting. Motion Carried.

#### WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Chairperson Hansen and a second by Commissioner Hollis, the Board approved the following expenses:

Voucher No. 21194 - 21227 totaling \$31,927.55  
Payroll and EFT transactions totaling \$104,469.40  
Motion Carried.

#### FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. Secretary Evans stated that as of today the County has not corrected the District's accounts for the engine payment that was taken out of the GO Bond fund on 12/1. An adjusting entry of \$10,142.17 was posted back into the 2015 expense budget to correct the corresponding cash and expense accounts. This also changed the beginning cash balance for the 2016 budget. The GO Bond budget was also adjusted accordingly. Both accounts should be corrected by King County Finance this month. Secretary Evans also stated that the final levy amount for 2016 increased by \$1,007 which has been updated on the 2016 budget.

#### CORRESPONDENCE:

KC Dept of Assessments – Pro-rationing of District Levy

A letter was received reporting that some of the levy codes in the District had exceeded the aggregate limit of \$5.90 and the District would be subject to pro-rationing. However the District's tax resolution included language to protect up to \$0.25 outside of the \$5.90 thereby restoring the rate back to \$1.44.

#### CHIEF'S REPORT:

##### **Alarms**

In January, the District responded to 36 BLS Aid calls, 13 ALS Aid calls, 9 Fire calls and 6 Service calls for a total of 64. The fiscal year total at the end of the month was 254 alarms, compared to 271 in the 2015 fiscal year. The calendar year to date total at the end of the month was 64 alarms compared to 61 in 2015. The District requested mutual aid on 4 alarms of which we cancelled 1 times. The District provided mutual aid on 20 alarms of which we were cancelled 11 times.

The 01:30 turnout time standard was achieved on 44 of 56 calls which is 78.6%. The 90% turnout time was 01:56. Alarm Charts for the month were provided for review.

##### **Volunteer Firefighters / E Shift Program**

One of the 2015 recruits still has some makeup testing to complete for the EMT class. The process to select candidates for the next recruit class is underway. The recruit class will begin in early March.

##### **NORCOM**

Chief Connor reported that the regular monthly Governing Board meeting is scheduled for this coming Friday morning.

**King County Fire Protection District No. 27**

**Shared Staffing**

The shared staffing program has been suspended. A restart of the program may occur in the future pending a reset and reorganization of goals and objectives.

**Consolidation Exploration**

Chief Connor reported that he and Commissioner Hollis had met with Commissioner Oestreich and Chief Burke from Duvall on January 28, 2016. The discussion included a wide variety of potential areas where collaboration may improve administrative and operational functions. Several lists will be created for evaluation of feasibility.

**1988 Pierce Engine**

Chief Connor reported that the 1988 Pierce Lance engine has been removed from service. A suggestion was made for the Board to declare it surplus and provide direction on the method for determining its value and disposal. Chief Connor stated that the ladders will be sold with the engine. Chief Connor suggested that the engine could be put out to bid with a minimum reserve amount.

Commissioner Meredith provided a Motion to declare the 1988 Pierce Lance engine and its related equipment surplus and to authorize Chief Connor to determine its value. Chairperson Hansen provided a second. Motion Carried.

**Executive Session**

Chief Connor requested that an Executive Session be held at end of the meeting.

**2017 Revenue Sources**

Chief Connor stated that the District's voter approved excess levy is in the final year of collection. A serious revenue shortage will occur in 2017 without a new replacement funding source. Chief Connor requested that a special meeting be held to discuss options and to develop a plan to address the funding shortage. The Board scheduled a special meeting for February 25<sup>th</sup> at 9:00 a.m.

**UNFINISHED BUSINESS:**

**Engine Procurement**

Chief Connor reported that the new Spartan engine was placed in service on January 19, 2016. He also reported on the remaining items that needed to be fixed.

**2016 Draft Budget**

The Property Tax revenue amount on line one has been updated to match final levy worksheet values provided by the Assessor's Office.

**Executive Session**

The Board convened into a 15 minute Executive Session with Chief Connor and Secretary Evans at 7:42 p.m. in accordance with RCW 42.30.140(4)(a) to discuss the interpretation or application of the labor agreement, and RCW 41.30.110(1)(g) to review the performance of a public employee. An additional 15 minutes was needed to continue the discussion. Secretary Evans left the Executive Session at 8:12 p.m. An additional 10 minutes was requested by the Board to continue discussions. The Executive Session was closed and the Board convened back into the Regular meeting at 8:22 p.m.

**NEW BUSINESS:**

**OTHER:**

**Adjournment:**

With no further business to discuss the meeting was adjourned by Chairperson Hansen at 8:22 p.m.

Attest:

Melinda Evans  
Board Secretary

Melinda Evans

[Signature]  
Commissioner  
[Signature]  
Commissioner  
[Signature]  
Commissioner