

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on August 9, 2016 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairperson Hansen called the meeting to order at 7:02 p.m.

### Present:

Chairperson Hansen  
Commissioner Hollis  
Chief Connor  
Secretary Evans

### In Attendance:

FF Jessen  
FF Noble  
FF Gerrard

Commissioner Meredith absent and excused

### BUSINESS FROM THE FLOOR:

#### APPROVAL OF MINUTES:

On the Motion of Commissioner Hollis and a second by Chairperson Hansen, the Board approved the minutes of the July 12, 2016 Regular meeting and the July 25, 2016 Special meeting. Motion Carried.

#### WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion of Chairperson Hansen and a second by Commissioner Hollis, the Board approved the following expenses: Voucher No. 21415 - 21450 totaling \$41,635.71 and Payroll and EFT transactions totaling \$102,711.82. Motion Carried.

#### FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements.

#### STATION USER AGREEMENTS:

Mountains to Sound Greenway Trust – Meeting, August 22<sup>nd</sup>, 8:30-11:00 a.m.

Snoqualmie Valley Youth Soccer Assoc. – Coaches Clinic, August 26<sup>th</sup>, 5:00-9:00 p.m. and August 27<sup>th</sup>, 10:00 a.m. – 4:00 p.m.

King County Roads Division – Meeting, August 31<sup>st</sup>, 11:00 a.m. – 1:30 p.m.

Approved

#### CORRESPONDENCE:

##### **Snure Seminar – October 26, 2016**

##### **WFCA Conference – October 27-29, 2016**

The Board discussed their interest in attending the Snure seminar and WFCA conference.

On the Motion of Commissioner Hollis and a second by Chairperson Hansen, the Board approved attendance and compensation for the Snure seminar and WFCA conference in October.

Motion Carried.

#### CHIEF'S REPORT:

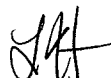
##### **Alarms**

In July, the District responded to 33 BLS Aid calls, 18 ALS Aid calls, 11 Fire calls and 7 Service calls for a total of 69. The fiscal year total at the end of the month was 655 alarms, compared to 694 in the 2015 fiscal year. The calendar year to date total at the end of the month was 465 alarms compared to 484 in 2015. The District requested mutual aid on 6 alarms of which we cancelled 0 times. The District provided mutual aid on 22 alarms of which we were cancelled 10 times.

The 01:30 turnout time standard was achieved on 36 of 64 calls which is 56.3%. The 90% turnout time was 02:05. Alarm Charts for the month were provided for review.

##### **Volunteer Firefighters / E Shift Program**

Chief Connor stated that the four new recruits recently completed the hazardous materials training. Two of the recruits have previously completed EMT training. The other two will be taking the EMT pretest soon. Chief Connor stated that two Volunteer members have left the department. One was hired by Redmond Fire and the other resigned due to changes in his primary employment. One other member has recently changed employment and may not be able to continue as a member due to travel.



**King County Fire Protection District No. 27**

**NORCOM**

Chief Connor reported that the regular monthly Governing Board meeting is scheduled for this coming Friday morning and approval of the budget will need to occur at the meeting.

**Shared Staffing**

Chief Connor reported that a draft Letter of Agreement concerning Shared Staffing had been provided to the Local for review and consideration. Some comments had been received from the Local but a final document has not been achieved.

**Defibrillator Replacement**

Chief Connor reported that the BLS contract amendment had been signed and returned to the County. We are waiting for the County to sign which is necessary to obtain reimbursement. Most of the equipment has arrived. The training packs are on back order and will need to arrive before training can occur then it should take about three to four weeks to get the new defibrillators in service.

**North Driveway Drainage Issue**

Chief Connor reported that personnel from King County are awaiting on the final design details and for locates to occur. Some action to improve the drainage is expected soon.

**Tire Replacement**

Chief Connor reported that replacement tires for the Tender have been ordered. The vendor will replace the tires soon after they arrive.

**Consolidation Exploration**

Chief Connor reported that a second meeting is scheduled to occur next Monday, August 15<sup>th</sup> at 6:30 p.m.

**800 MHz Radio Re-banding / Re-programming**

Chief Connor reported that the King County Radio shop was scheduled to reprogram all of the 800 MHz mobile and portable radios on August 16, 2016.

**Mobile Data Computers (MDC's)**

Chief Connor reported that the District had received three new Surface Pro 4 tablets from King County EMS which will be used to complete medical incident reports in the field using ESO EHR. The two computers that were designated for that purpose have been loaded with the Mobile Data Computer (MDC) software and will eventually be installed in the frontline Aid Car and Engine.

**UNFINISHED BUSINESS:**

**Ballot Measure M&O Levy**

Chief Connor stated that the resolution requesting a ballot measure and other required paperwork had been filed with King County Elections. A confirmation was received indicating their receipt of the request. The Committee appointed to draft a statement for the voter's pamphlet was provided with the information concerning the statement format and the required timelines. The Committee statement will be filed directly with King County Elections and is due by 4:30 p.m. on Thursday August 11, 2016.

The Levy Committee met on July 26, 2016. The most recent levy fact sheet and a draft informational mailer were reviewed and discussed.

FF Jessen suggested posting the ballot measure information to the Living Snoqualmie, Fall City Trading Post and Snoqualmie Valley Sirens social media sites.

**Survey for District Members**

Chairperson Hansen stated that she would look into some survey applications and report back to the Board next month.

**Adjournment:**

With no further business to discuss the meeting was adjourned by Chairperson Hansen at 7:30 p.m.

Attest:

Melinda Evans  
Board Secretary

Melinda Evans

[Signature]  
Commissioner

[Signature]  
Commissioner

[Signature]  
Commissioner