

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on May 9, 2017 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairperson Hansen called the meeting to order at 7:00 p.m.

### Present:

Chairperson Hansen  
Commissioner Hollis  
Commissioner Meredith via phone  
Chief Connor  
Secretary Evans

### In Attendance:

FF Fleming  
FF Bandy  
FF M. Larson  
Robert Angrisano

## BUSINESS FROM THE FLOOR:

### APPROVAL OF MINUTES:

On the Motion of Commissioner Meredith and a second by Commissioner Hollis the Board approved the minutes of the April 11, 2017 regular meeting and April 21, 2017 special meeting.  
Motion Carried.

### WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion of Commissioner Hollis and a second by Chairperson Hansen the Board approved the following expenses: Voucher No's. 21750-21778 totaling \$27,418.61 and Payroll and EFT's totaling \$110,912.56

### FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. The 2016 Annual BARS report was provided to the Board for review. Secretary Evans stated that the GO Bond payment of \$8,875.00 and the COP loan payment of \$55,428.40 for the engine will post on June 1, 2017.

### STATION USER AGREEMENTS:

NW China Painters - Painting Demonstrations, October 5, 6, 2017 and on the first Wednesday of the month, Sept 2017 through May 2018, 8:00 a.m. - 4:00 p.m. Approved

### CORRESPONDENCE:

**Candidate Filing Period** - Candidate filing for this years' elections begin May 15, 2017 and ends on May 19, 2017.

### CHIEF'S REPORT:

#### **Alarms**

In April, the District responded to 35 BLS Aid calls, 12 ALS Aid calls, 10 Fire calls and 3 Service calls for a total of 60. The fiscal year total at the end of the month 449 alarms, compared to 430 in the 2016 fiscal year. The calendar year to date total at the end of the month was 261 alarms compared to 240 in 2016.

The District requested mutual aid on 6 alarms of which we cancelled 2 times. The District provided mutual aid on 25 alarms of which we were cancelled 8 times. The 01:30 turnout time standard was achieved on 34 of 55 calls which is 61.8%. The 90% turnout time was 01:55. Alarm Charts for the month were also provided for review.

#### **Volunteer Firefighters / E Shift Program**

One of our Volunteers from 2015 has resigned. One of the 2016 recruits will again need to re-take their written exam. The four 2017 recruits continue to train on Thursday evenings and all day on Saturdays. A graduation ceremony for the recruits is scheduled to occur on Thursday, June 22, 2017 at 7:00 pm. Commissioners are invited and encouraged to attend. One of our Volunteer Firefighters is currently attending the Washington State weekend recruit academy at North Bend and his graduation is scheduled for June 25, 2017.

#### **NORCOM**

Chief Connor reported that the NORCOM Governing Board meeting is scheduled for this coming Friday morning. He stated that a new IT Director had been hired at NORCOM.



## King County Fire Protection District No. 27

### Shared Staffing

Chief Connor reported that re-orientation training of our personnel is complete and initial training is nearly complete. Personnel swaps will continue to be used to facilitate the training of other agency personnel.

### Cooperative Operation Exploration

Chief Connor reported that the Fire Chiefs continue to meet to discuss working cooperatively in specific areas, and will report back to the exploration committee and ultimately to the Commissioners and Councilmembers.

### Lake Alice Wildfire Table Top Exercise

Chief Connor reported that on Saturday April 29, 2017 the District hosted a table top exercise with the Lake Alice Fire Wise community. The event was very well attended with over 30 participants, including Snoqualmie Fire & Rescue, Washington State Departments of DNR, Agriculture, and DSHS, Snoqualmie Valley Hospital, King County DNR, Emergency Management, Sheriff's Office, King Conservation Group, and Seattle Public Utilities. The exercise went well and was well received.

### Overhead Bay Door Operator

Chief Connor reported that one of the overhead bay door operators experience a failure. The electronic control circuit board was destroyed and a replacement board is no longer available. A new operator will need to be installed at a cost of \$4,365 + tax.

### King County Land Acquisition Strategy & Community Engagement

Chief Connor reported that he had attended a Stakeholder Group of interested Fall City parties on May 3, 2017 at the Fall City Library. The meeting was organized by King County and the purpose is to advise the community of its future land acquisition strategy and plans in the Fall City area. Land Acquisition by King County under this plan is generally to facilitate; flood reduction, salmon recovery, or recreational uses.

### UNFINISHED BUSINESS:

#### Fall City Day - June 10, 2017

The Board inquired if the department was staffing a booth this year and if the LOCAL was doing the dunk tank. Chief Connor discussed the activities planned and was not sure if enough members would be available to staff a booth all day. Chairperson Hansen discussed the participation last year and because this is one of our few opportunities to get out in front of the community, there needs to be a clear message to our members that their participation is important. Commissioner Hollis also suggested using the old station siren to kick off the start of the parade.

#### Employee/Member Survey – Key Issues and Objectives

The Board discussed facilitating a special meeting-retreat work session as a way to provide an opportunity for our members to share their ideas and provide input about these issues that have been brought up in the survey. Commissioner Hollis suggested holding the meeting at that the Roadhouse or the Blue Heron golf course. The Board scheduled the special meeting/retreat for Saturday, June 24, 2017 at 9:00 a.m. Upon determining the venue a meeting notice will then be distributed. Commissioner Meredith also suggested that an independent facilitator could be helpful, for this time or a future meeting.

#### Executive Session

The Board convened into a 5 minute Executive Session at 7:45 p.m. with Chief Connor to review the performance of an employee in accordance with RCW 42.30.110(g). The Executive Session ended at 7:50 p.m. and the Board convened back into the regular meeting.

### NEW BUSINESS:

#### Adjournment:

With no further business to discuss the meeting was adjourned by Chairperson Hansen at 7:50 p.m.

Attest:

Melinda Evans  
Board Secretary

Melinda Evans

[Signature]  
Commissioner

[Signature]  
Commissioner

[Signature]  
Commissioner