

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on April 10, 2018 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairperson Hansen called the meeting to order at 7:05 p.m.

Present:

Chairperson Hansen (via phone)
Commissioner Hollis
Commissioner Meredith (via phone)
Chief Connor
Secretary Wall

In Attendance:

Captain Larson
FF Noble
FF Baker
FF Rose
FF M. Larson
Robert Angrisano

BUSINESS FROM THE FLOOR:

Local Board for Volunteer Firefighter Meeting

The Board went into a Local Board for Volunteer Firefighter Meeting at 7:05 p.m. to approve invoice vouchers for reimbursement. At 7:09 p.m. the Board convened back into the regular meeting.

APPROVAL OF MINUTES:

On a Motion made by Commissioner Meredith and a second provided by Commissioner Hollis, the Board approved the minutes of the March 13, 2018 regular meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Commissioner Meredith and a second provided by Commissioner Hollis, the Board approved the following expenses:

Voucher No. 22175-22214 totaling \$52,170.05
Payroll and EFT transactions totaling \$113,952.73.
Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. Chairperson Hansen asked about the higher overtime costs for the month. Secretary Wall replied that the District had one employee on disability/light duty which attributed to the increase.

STATION USER AGREEMENTS:

CORRESPONDENCE:

Public Disclosure Commission – F1 Statements Due April 16, 2018

CHIEF'S REPORT:

Alarms

In March, the District responded to 38 BLS Aid calls, 11 ALS Aid calls, 9 Fire calls and 3 Service calls for a total of 61. The fiscal year total at the end of the month was 352 alarms, compared to 389 in the 2017 fiscal year. The calendar year to date total at the end of the month was 156 alarms compared to 201 in 2017. The District requested mutual aid on 4 alarms of which we cancelled 2 times. The District provided mutual aid on 24 alarms of which we were cancelled 15 times.

The 01:30 turnout time standard was achieved on 40 of 57 calls which is 70.2%. The 90% turnout time was 01:41. Alarm Charts for the month were provided for review.

Volunteer Firefighters / E Shift Program

Five recruits continue to train on Thursday evenings and all day on Saturdays.

NORCOM

Chief Connor reported that NORCOM Principal's Assembly is scheduled for this Friday April 13, 2018. The monthly Governing Board meeting will be held immediately following the Principal's Assembly.

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Chief Connor stated that he would not be able to attend.

Shared Staffing

Shared Staffing orientation training of personnel for 2018 is continuing.

Intergovernmental Agreement / EMAC Agreement

Chief Connor reported that the Emergency Management Assistance Compact (EMAC) package has been completed and is ready for Board approval and signature authorization. This is an Intergovernmental Agreement (IGA) with the State that is used to provide all hazard emergency assistance in response to a request made by another State.

On a Motion made by Commissioner Hollis and a second provided by Commissioner Meredith, the Board approved the EMAC Agreement and authorized Chief Connor to sign it.

Motion Carried.

Surplus Equipment

Chief Connor stated that the surplus equipment items would be listed soon. A sealed bid process will be used for the 1994 Chevrolet pickup, the SEV and trailer, and the two chain saws.

Annual Report

Chief Connor reported that the 2017 annual report is nearing completion. The report will be sent out soon after its completion.

UNFINISHED BUSINESS:

Consolidation Exploration Committee Update

Chief Connor reported that the Committee has met a total of nine times. Chief Clark was invited to answer questions at one of the more recent meetings. The Committee has recently been focused on compiling a list of pros and cons for the District 10 merger and stand-alone options.

District 10 Consolidation

The District 27 / District 10 Joint Board Meeting is scheduled for 4/17/18 at 6:00 p.m. at Station 271

Snoqualmie Cooperative Operation Exploration

Chief Connor stated that he and Chief Correira had completed the consolidation exploration report, identifying options, costs, benefits and challenges. The report was presented last Friday to Commissioner Hollis, Mayor Larson, and City Administrator Larson. A few minor revisions were incorporated into the final report. Chief Connor stated that the final report was provided in advance to the Board, along with a letter from Chief Correira expressing the Cities interest in further discussion and exploration.

Commissioner Hollis conveyed that the City is looking at this seriously and it is a potential path for the District to follow. Chief Connor stated that the report will be provided to the City Council for further vetting and the Mayor and City Administrator are interested in scheduling a joint meeting with our Board.

Chairperson Hansen stated that we should explore further to find out what the City is interested in and she also suggested asking Chief Correira to attend the next committee meeting. Commissioner Meredith agreed that more information would be beneficial for the committee in looking at the Snoqualmie options and developing a future recommendation. The consensus from the Board was to have Chief Correira attend the committee meeting prior to setting up a formal joint meeting with Snoqualmie.

Fire Safety Occupancy Inspections

Chief Connor stated that King County will not be doing inspections for non-permitted type occupancy. He stated that he will set up a meeting with the King County Fire Marshal's Office to discuss this and other issues related to the fire safety inspections.

SRT Program / River Rescue Equipment

Chief Connor reported that reservations are in place to send an individual to a Swiftwater Rescue Instructor course in May. Chief Connor also reported that a couple of our career staff had evaluated some rescue equipment that the KC Sheriff's use, however no decision has been finalized at this time.

Dedicated Daytime Training Officer

No report.

12/24 Hour Daytime Floater Position

No Report.

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Other Revenue Sources

Chief Connor reported that based on 2017 transport data, the District could potentially receive \$60,000 - \$65,000 in transport revenue annually. He briefed the Board on how this number was determined.

Fall City Day – FF Pancake Breakfast Committee

No action has been taken; Commissioner Hollis stated that approval of a 501-(c)3 nonprofit may take up to 27 months, but the IRS allows you to operate during this time.

Policy & Procedures Manual

Deferred to new business.

NEW BUSINESS:

Public Records Disclosure Policy No. 18-04-01

Chief Connor reviewed the updated policy with the Board.

Resolution No. 2018-1; Adopting Policy and Procedures for Public Access to Records in Accordance with the Public Records Act RCW 42.56.

After Board review of Resolution No. 2018-1, Chairperson Hansen made a Motion to adopt Resolution No. 2018-1 - Adopting Policy and Procedures for Public Access to Records in Accordance with the Public Records Act RCW 42.56, Commissioner Meredith provided a second and the Board approved unanimously. Motion Carried.

OTHER:

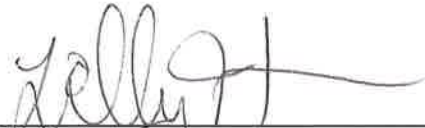
Adjournment:

With no further business to discuss the meeting was adjourned by Chairperson Hansen at 8:02 p.m.

Attest:

Melinda Wall
Board Secretary


Melinda Wall



Commissioner



Commissioner



Commissioner

