

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on May 8, 2018 at Station No. 271 located at 4301-334th PL SE in Fall City, Washington.

Chairperson Hansen called the meeting to order at 7:05 p.m.

Present:

Chairperson Hansen
Commissioner Hollis
Chief Connor
Secretary Wall

In Attendance:

FF Noble
FF Jessen

Chief Correia
Robert Angrisano

Commissioner Meredith Absent and Excused

BUSINESS FROM THE FLOOR:

Chief Correia addressed the Board and provided an update on the Snoqualmie/Fall City Consolidation Exploration Scoping report which the members of the Snoqualmie Public Safety Committee (SPSC) had been briefed on. The SPSC has requested that a resolution be brought to full council for their approval for continued discussion between Fall City Commissioners and the SPSC. Chief Correia briefed the Board on the Council meeting dates and what the next steps would be in the process. He encouraged the Board to continue the discussions with Snoqualmie and thanked the Board for their time.

Chief Correia left the meeting at 7:18 p.m.

APPROVAL OF MINUTES:

On a Motion made by Commissioner Hollis and a second provided by Chairperson Hansen, the Board approved the minutes of the April 10, 2018 regular meeting and April 17, 2018 special joint meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Commissioner Hollis and a second provided by Chairperson Hansen, the Board approved the following expenses:

Voucher No. 22215 - \$8,685.25; Voucher No. 22216-22247 totaling \$27,382.93
Payroll and EFT transactions totaling \$113,366.00.
Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. Secretary Wall stated that the GO Bond payment and the Engine payment will post to our account on June 1st.

STATION USER AGREEMENTS:

CORRESPONDENCE:

CHIEF'S REPORT:

Fall City Day

Chief Connor reported that Judy Dix with the Fall City Day committee called, and she was preparing the advertisement of scheduled events and asked if the FF pancake breakfast was happening. At this point with less than a month he felt that it would be difficult to pull off.

Alarms

In April, the District responded to 20 BLS Aid calls, 11 ALS Aid calls, 11 Fire calls and 3 Service calls for a total of 45. The fiscal year total at the end of the month was 397 alarms, compared to 449 in the 2017 fiscal year. The calendar year to date total at the end of the month was 201 alarms compared to 261 in 2017. The District requested mutual aid on 4 alarms of which we cancelled 1 times. The District provided mutual aid on 20 alarms of which we were cancelled 9 times.

The 01:30 turnout time standard was achieved on 27 of 43 calls which is 62.8%. The 90% turnout time was 01:51. Alarm Charts for the month were provided for review.

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Volunteer Firefighters / E Shift Program

Five recruits continue to train on Thursday evenings and all day on Saturdays. Fire Training modules have been completed and Hazardous Materials training is underway. Live Fire Training will not occur until early July because the June classes were already full. Chief Connor also stated that he had to request the July class and if no other participants from other agencies sign up the District will have to pay the entire cost.

NORCOM

Chief Connor reported that NORCOM Governing Board is scheduled for this coming Friday morning and they will be working on the Budget policy.

Shared Staffing

Shared Staffing orientation training of personnel for 2018 is continuing.

EMS Levy Funds

Chief Connor reported that the District is eligible to obtain reimbursement of \$6,726 in BLS Core services funding from King County EMS. In addition we are eligible to receive reimbursement of \$5,941 in QI strategic initiative funding for 2017 and we will be eligible to receive reimbursement of \$5,877 in QI funding for 2018 over the course of the year. None of these funds are currently included as a revenue source in the adopted budget. The BLS Core Services funding must be approved in advance and there are limitations on how it can be used. Chief Connor proposed the purchase of a power cot for the Aid Unit at a cost of ~ \$18,000. While the QI funds cannot be used directly for this purchase the reimbursement funding will free up an equal number of funds that the District can allocate to the purchase.

Chief Connor recommended amending the expense fund budget to reflect these changes. The Board agreed. An amended budget will be prepared and provided for approval at the next Commissioner meeting. The Board duly moved to approve the purchase of the power cot.

Aid Unit Replacement Apparatus 7905

Chief Connor reported that we have all but abandoned plans to remount the Wheeled Coach patient module on a new chassis. The original manufacturer does not recommend remount for this type of module. Although there are conflicting opinions as to the suitability for remount, concerns that aging components may cause future issues have caused some concern. At this point Chief Connor would like to proceed with the purchase of an entirely new unit.

Water Rescue Equipment

Chief Connor reported that a purchase recommendation for water rescue equipment had recently been compiled. Two of the Officers and our water rescue Subject Matter Expert (SME) had looked at what other agencies in the region are using and have recommended purchase of an inflatable kayak with accessories and a 14' Rescue Cat. The cost of these items is approximately \$2,970.75 plus tax and shipping. Chief Connor requested authorization to proceed with the purchases. Discussion ensued on the number of people the equipment could accommodate, the training timeline, and when the equipment would be in service by.

On the Motion of Chairperson Hansen and a second by Commissioner Hollis the Board approved the purchase of the water rescue equipment.

Motion Carried.

Surplus Equipment

Chief Connor stated that the surplus equipment items would be listed soon. A sealed bid process will be used for the surplus 1994 Chevrolet pickup, the SEV and trailer, and the two chain saws.

Annual Report

Chief Connor reported that the 2017 annual report had been provided to the Board via e-mail. Chief Connor asked if there were any questions regarding the report.

UNFINISHED BUSINESS:

Consolidation Exploration Committee Update

Chief Connor reported that the Committee has now met a total of twelve times. The next Committee meeting is scheduled for May 16, 2018. Chief Correia was invited to answer questions at the April 23rd Committee meeting.

District 10 Consolidation

The District 27 / District 10 Joint Board Meeting occurred on 4/17/18.

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Snoqualmie Cooperative Operation Exploration

Chief Connor asked if the Board had any questions regarding the report that was presented last month. Chief Connor stated that if the Board desires a joint meeting can be setup to discuss the Cities interest in further exploring and or pursuing options.

Fire Safety Occupancy Inspections

Chief Connor stated that he had met with the King County Fire Marshal's Office to discuss inspections. He briefed the Board on the County's commitment in annually inspecting the schools and large occupancy business. Inspections for the smaller businesses will occur every other year. The District will need to develop a company level inspection plan for the non-permitted type occupancies and he anticipated that it would be in place by the end of the year. Further discussion on providing the training to all the career firefighters ensued.

SRT Program / River Rescue Equipment

Chief Connor reported that reservations are in place to send an individual to a Swiftwater Rescue Instructor course next week. Discussion ensued on how soon the instructor will be able to provide training to other employees. Chief Connor also discussed the training class that is currently offered at Snoqualmie and how each agency, Snoqualmie, Duvall, and Fall City will eventually each have an instructor to facilitate SRT training and make it readily available.

Dedicated Daytime Training Officer

No report.

12/24 Hour Daytime Floater Position

No Report.

Other Revenue Sources

Chief Connor commented that last month he discussed the potential revenue from transports and with the lower call volume trend for this year that estimate would need to be adjusted down.

Fall City Day – FF Pancake Breakfast Committee

Chairperson Hansen asked if an email communication could be sent out on the activities that are planned for the District on Fall City Day.

Policy & Procedures Manual

No Report

NEW BUSINESS:

EXECUTIVE SESSION:

The Board convened into a five-minute Executive Session at 8:20 p.m. with Chief Connor to discuss the performance of a public employee in accordance with RCW 42.30.110(g). An additional ten minutes was needed to finish the discussion. At 8:35 p.m. the Board convened back into the regular meeting.

OTHER:

Adjournment:


With no further business to discuss the meeting was adjourned by Chairperson Hansen at 8:38 p.m.

Attest:
Melinda Wall
Board Secretary

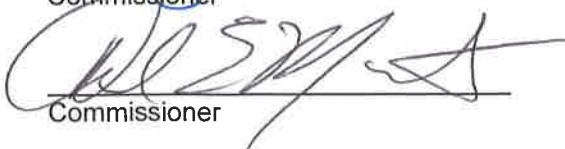
Melinda Wall



Commissioner



Commissioner



Commissioner