

King County Fire Protection District No. 27

Minutes

A special meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on November 2, 2018 at Station No. 271 located at 4301-334th PL SE in Fall City, Washington.

Chairperson Hansen called the meeting to order at 9:05 a.m.

Present:

Chairperson Hansen
Commissioner Hollis
Commissioner Meredith
Chief Connor
Secretary Wall

In Attendance:

Terri Divers
Laurie Hauglie
FF Noble – 9:16
FF Baker – 9:16

BUSINESS FROM THE FLOOR:

Public Comment Period

UNFINISHED BUSINESS:

2019 Draft Budget

Chief Connor reviewed the 2018-2019 Revenue Comparison document that was provided to the Board. The document summarized the District's Assessed Values (AV), levy amounts, levy rates and EMS allocations. The District's AV increased 7.84% percent, and the total tax revenues which include the regular levy, excess levy and EMS funds increased 1.93% percent from last year.

Chief Connor reviewed the Option Cost Summary which provided a cost comparison of remaining a Stand Alone Agency, Merging with D10, and Snoqualmie Partnership, using a staffing model of twelve firefighters and a 4% inflationary factor. Chief Connor stated that the administrative positions, training officer and/or division varied in each of the three option. He also used a 50% share with the Snoqualmie option, but thought it could be less. It was also noted that the EMS funds should be included in the D10 costs. Chief Connor also briefed the Board on the District's employee accrued leave liability.

The 2019 draft budget was provided to the Board for review. Chief Connor reviewed the tax revenues which included \$475,000 for the M&O levy. The tax levy worksheet illustrated that the regular tax levy increased by 2.43% or \$37,590 which included the new construction values. The expected revenue from the regular tax levy is \$1,583,250. Overall the District's total revenues for 2019 illustrated an increase of 1.59% percent from the 2018 budget.

Chief Connor further reviewed the expense line items with emphasis on salaries and overtime. An additional firefighter position was included in the budget. Chief Connor proposed removing the overtime line item FF#3 daytime staffing, due to the increase in operational staffing for 2019. The Board concurred. Further discussion ensued on the apparatus reserves and aid car purchase. Overall the District's total expenses for 2019 increased by 4.14% percent from the 2018 budget.

Commissioner Hollis asked Chief Connor if he had a projected start date for the new hire. Chief Connor stated that interviews are scheduled for November 7th, and the medical and psych evaluations would occur after a formal offer is made.

Chief Connor stated that a budget hearing needs to be scheduled and a legal notice published in the local paper. A special meeting for the District's Public Hearing on the 2019 budget was scheduled for Tuesday, November 27th at 7:00 p.m.

Terri Divers commented on the loss of the Fire Chief and Administrative position which reflect a portion of the savings in the comparison document and she asked if D10 taxpayers would be subsidizing D27. Chief Connor replied that D10's levy rate was shown to increase slightly and he explained that the EFR model also provides credits for responding in other areas of the partnership.

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District's State Audit – 2015-2017

Chief Connor provided an update on the Auditor's Exit Conference which occurred on October 29th. The District received a clean audit and no recommendations were provided by the Audit team. The audit will be formally published on or around November 5th.

NEW BUSINESS:

OTHER:

Chief Connor reported that D10 would like to schedule a joint meeting to discuss items related to the merger. Additionally, EFR is adding a Battalion Chief (BC) position in 2019 and they are interested in housing the position here beginning in January. Discussion ensued on how the District could facilitate this request and if there were any probable challenges. The Board asked Chief Connor to discuss the specific needs further with EFR and provide some cost estimates to any improvements that would need to be done.

After discussion on potential meeting dates; November 19th or November 20th after 1:00 p.m. were proposed for the special meeting.

Adjournment:

With no further business to discuss the meeting was adjourned by Chairperson Hansen at 10:10 a.m.

Attest:

Melinda Evans *Wall*
District Secretary

Melinda Wall

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Commissioner

[Signature]

Commissioner

Commissioner