

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on June 10, 2019 at Station No. 271 located at 4301-334th PL SE in Fall City, Washington.

Commissioner Hollis called the meeting to order at 7:00 p.m.

Present:

Commissioner Lilly Hansen
Commissioner Eric Hollis
Chief Chris Connor
Secretary Melinda Wall

In Attendance:

see attached list

Chairman Daniel Meredith absent and excused

BUSINESS FROM THE FLOOR:

Public Comment Period:

Dave Hart commented about hiring the next firefighter, overtime costs, e-shifts, and sick leave use.

John Reeves commented about hiring the next firefighter, volunteer staffing, training, and leadership of the Board and Fire Chief.

George Robertson commented on Chief Connor's retirement and succession planning. He suggested a planning committee for hiring the next Fire Chief. His written testimony was provided for the record.

Jay Bluher commented on the budget planning process and was concerned how the District's needs will be addressed with the current financial outlook. He commented on increasing taxes and the potential to contract with another agency.

Nora Hightower commented on the decision to put proposition one on the ballot allowing the voters to decide. She commented on the divisive campaign and the need for leadership to help bring the community back together. She further commented on firefighter safety, hiring the 12th firefighter, training, succession planning, and developing a financial plan through 2024. She also asked the Board to complete the evaluation with Snoqualmie, which may help to address some of these issues. Her written testimony was provided for the record.

APPROVAL OF MINUTES:

On the Motion of Commissioner Hansen and a second provided by Commissioner Hollis, the Board approved the minutes of the May 13, 2019 regular meeting and June 3, 2019 special meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion of Commissioner Hollis and a second provided by Commissioner Hansen, the Board approved the following expenses: Voucher No. 22699-22736 totaling \$53,252.55; Payroll and EFT transactions totaling \$176,282.57. Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the budgets and financial statements.

The King County Accounts Payable Authorized Signature form which included Chief Connor and Secretary Wall as Auditing Officers and the three Commissioners as Authorized signers was presented to the Board for approval and signature.

On the Motion of Commissioner Hollis and a second provided by Commissioner Hansen the Board approved the King County Accounts Payable Authorized Signature form as presented.
Motion Carried.



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STATION USER AGREEMENTS:

Snoqualmie Valley Community Network - Coalition Meeting, 9/19/19, 9:45 a.m. – 1:00 p.m.
Approved.

CORRESPONDENCE:

CHIEF'S REPORT:

Alarms

In May, the District responded to 33 BLS Aid calls, 17 ALS Aid calls, 13 Fire calls and 4 Service calls for a total of 67. The fiscal year to date total at the end of the month was 511 alarms, compared to 476 in the 2018 fiscal year. The calendar year to date total at the end of the year was 343 alarms compared to 280 in 2018. The District requested mutual aid on 1 alarm of which we cancelled 0 times. The District provided mutual aid on 31 alarms of which we were cancelled 9 times.

The 01:30 turnout time standard was achieved on 48 of 66 calls which is 72.7%. The 90% turnout time was 01:55. Alarm Charts for the month were provided for review.

Volunteer Firefighters / E Shift Program

One of the four 2018 recruits will be re-taking the NREMT written test soon. Three of the new recruits for 2019 will begin assignment to shifts soon. Two of the three will be attending EMT training later this year. Discussion ensued regarding the current number of volunteers who were in the E-shift rotation.

NORCOM

Chief Connor reported that he will be out of State and unable to attend the NORCOM Governing Board meeting this Friday.

Shared Staffing

Each of the Shifts have been working to schedule and complete Shared Staffing orientation training for 2019. The goal is to have most of this complete by July 1, 2019.

Other Miscellaneous

Chief Connor reported the following miscellaneous items were recently completed or are in progress: The Thermal Imaging Camera (TIC) repaired was completed and the loaner from Snoqualmie was returned; Several Officer meeting have occurred recently; We plan to go live on 7/1/2019 with ESO for Fire which will eliminate the need to complete NFIRS reporting in Zoll; The Annual SCBA flow testing of SCBA assemblies and testing of facepieces has been completed; The Uninterruptable Power Supply (UPS) which powers the telephone system and server was recently replaced; The entry door code was changed recently; We are still waiting for a refund from the previous HRA vendor; Work continues on specification preparation for the new aid car purchase; The On Board Mobile gateways used on A152 and E152 will be at the end of their support life on 12/31/2020;

UNFINISHED BUSINESS:

Financial Projections

Chief Connor stated that a special meeting was scheduled for June 24, 2019 at 18:00 to review the financial projections.

Draft Procurement Policy

Chief Connor stated that ESSB 5418 had passed the legislature and was partially vetoed by the Governor which did not affect the changes regarding the Department. The new law goes into effect on July 28, 2019. The draft policy was obtained from Attorney Snure at the time that he had reviewed the Municipal Research and Services Center (MRSC) materials establishing a small works roster. Chief Connor noted that the Fire Chief Employment Agreement states "that all purchases outside of budgeted purchases in excess of \$500.00 must be authorized by the Chairman of the Board."

King County Automatic Aid Agreement

Chief Connor reported that the Board had been previously provided with a copy. The agreement is for automatic aid which is different from mutual aid. Automatic Aid eliminates the delay inherent in a mutual aid request. We also have a signed mutual aid agreement. Chief Connor recommended approval of the agreement.



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On the Motion of Commissioner Hollis and a second provided by Commissioner Hansen the Board approved the King County Automatic Aid Agreement and authorized Commissioner Hollis to sign. Motion Carried.

King County ILA – Fire Protection Services

Chief Connor reported that a hearing at the King County Council GAO (Government Accountability & Oversight) committee was scheduled for June 11th at 1:30 pm regarding the proposed agreement.

NEW BUSINESS:

AMR Contract Addendum

Chief Connor reported that the Board had received a copy of the addendum in advance. Most of the benefits of the AMR agreement have either been eliminated in the past or by this addendum. The largest remaining benefits is a cap on the amount AMR can charge to our constituents, for this reason Chief Connor recommended that the Board authorize approval of the addendum. The Board requested to leave this item on the agenda for the next regular meeting.

Department of Natural Resource (DNR) Contract

Chief Connor reported that the Board had received a copy of the contract in advance. Notes from Attorney Snure were included. Chief Connor recommended authorization to sign and approval of the agreement. The Board requested to leave this item on the agenda for the next regular meeting.

Performance Evaluations: Fire Chief; Administrative Assistant

Chief Connor stated that his annual performance review was due July 1, 2019, and that Secretary Wall's performance review is due on August 1, 2019.

On the Motion of Commissioner Hollis and a second provided by Commissioner Hansen, the Board authorized that any changes to Chief Connor's contract and compensation, and Secretary Wall's non-uniformed personnel policy and compensation would be effective July 1, and August 1, 2019 respectively. Motion Carried.

The Board requested that the Performance Evaluations be added to the agenda for the special meeting of June 24, 2019.

OTHER:

A five minute break was called at 7:45 p.m. The Board signed meeting documents prior to the Executive Session.

EXECUTIVE SESSION:

The Board convened into a ten minute Executive Session with Chief Connor at 7:50 p.m. in accordance with RCW 42.30.110(g); to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. At 8:00 p.m. the Board convened back into the regular meeting.

Adjournment:

With no further business to discuss the meeting was adjourned by Commissioner Hollis at 8:00 p.m.

Attest:

Melinda Wall
District Secretary

Melinda Wall

[Signature]
Chairman

[Signature]
Commissioner

[Signature]
Commissioner

[Signature]

King County Fire Protection District No. 27
Board of Commissioner's Meeting

Attendee List – June 10, 2019

FF Scott Fleming
FF Josh Yancey
FF Shaun Baker
FF Dane Brookshear
FF Aaron Hansen
FF Michael Larson
Robert Angrisano
Jay Bluher
Terri Divers
Dave Hart
Nora Hightower
Jane Krein
John Reeves
Rick Reynolds
George Robertson